

The 20% Can include:	The 20% Does not include:
The teaching of theory – Your day at Uni For example: lectures, role playing, simulation exercises, online learning or manufacturer training	Progress Reviews
Practical training For example: Shadowing, job rotation, industry visits and attendance at competitions	On-programme assessment (tests & exam) required for the apprenticeship standard
Group discussions & tutorials	Training which takes place outside of your paid working hours
Learning Support If applicable	Induction into university or work place
Time spent writing assessments / assignments	Revision
Coaching / Mentoring sessions	
Activities all need to take place within the apprentice's paid working hours	

