

**Minutes of the meeting of the Major Projects and Investment Committee
held at 10.00 am on Tuesday, 23 June 2020
via MS Teams**

Present

Rashda Rana (Chair)
Jerry Cope
Nelly Kibirige
Jeremy Parr
Tony Roberts
Vinay Tanna

Apologies

David Phoenix
Nazene Smout
Richard Flatman

In attendance

Pat Bailey
Paul Ivey
Kerry Johnson
David Learmont
Nicole Louis
James Stevenson

1. Welcome and Apologies

The Chair welcomed members to the meeting. The above apologies were noted.

2. Declarations of interest

No member declared an interest in any item on the agenda.

3. Minutes of the previous meeting

The committee approved the minutes of the previous meeting, held on 7 May 2020, and their publication as redacted.

4. Matters arising

The committee noted the matters arising. The Provost reported that the sub-committee formed to approve the Croydon business case would meet in July 2020 and that negotiations with Croydon Council continued.

All other matters arising were noted as being complete or in progress.

5. **LEAP business case spend and work package 3.5**

The committee noted the update from David Learmont, Programme Director, on Project LEAP, including progress to date on Workpackage 3.5 (WP3.5) and ongoing costs, activities and dependencies.

The committee noted that further activities were required to take place as part of an extended WP3.5 in order to prepare for the build work in WP4.0 and to maintain project momentum. A paper detailing confirmed costings for this extension (estimated at approximately ██████████) would be brought back to MPIC for formal authorisation as soon as practicable, estimated to be within the next two weeks.

The committee noted that negotiations were ongoing with Salesforce, the preferred vendor for the Customer Relationship Management (CRM) software. On completion of negotiations the project team planned to go out to market via the Southern Universities Purchasing Consortium (SUPC). Prior to contracting with the CRM provider and implementation partner, further approval would be sought from MPIC. It was estimated that this would take place during July 2020.

The committee agreed that the above matters for approval would be considered electronically, and requested an appropriate amount of time to enable members to consider the detail.

The committee requested clarification on the role of MPIC to approve each work package. The Secretary confirmed the limits of authority as per the financial regulations. The Chair noted that given the current economic and social climate, the committee had earlier requested that every work package come back to MPIC for approval.

6. **Revised terms of reference**

The committee considered the proposed revisions to the MPIC terms of reference. The terms of reference had been updated to reflect the committee's role in the Group structure and to clarify the responsibility of FPR, rather than MPIC, for consideration of borrowing. The proposal to reduce the number of student governors to one, in line with FPR, was also noted.

Following discussion, the committee recommended the revised terms of reference to the Board for approval.

7. **Estates development update**

Southwark Campus re-development

The committee noted the update on delivery of the phases one and two of the Southwark Campus re-development. It was noted that work on London Road was continuing throughout the coronavirus pandemic and the estimated

completion date was now June 2021. Project contingency was being carefully managed.

The committee noted that the Chapel re-development would continue until the end of RIBA stage four design only, at which point the project would be paused in accordance with previous discussions regarding cashflow and capital projects.

[REDACTED]

It was noted that a contractor for the Tabard Street refurbishment work had been appointed subject to formal completion of the tender process.

SBC estates update

The committee noted the progress on the Nine Elms STEAM Centre (NESC) and progress associated with the SBC estates programme.

The committee noted that negotiations with the DfE about the SBC estates strategy were still ongoing. The executive would shortly respond to the term sheet issued by the DfE.

It was noted that a decision had been taken not to proceed with Sir Robert McAlpine (SRM) for the Vauxhall works. The committee noted that the aim was to procure a new contractor, subject to MPIC approval, for November 2020. If this timescale was achieved the estimated completion date for the Vauxhall works would be June 2022.

[REDACTED]

The Chair closed the meeting and wished Nelly Kibirige every success in her future career when she steps down shortly as LSBSU President.

Date of next meeting
4.00 pm, on Thursday, 17 September 2020

Confirmed as a true record

..... (Chair)