

**Minutes of the meeting of the Major Projects and Investment Committee
held on Thursday 10 March 2022, 4:00 PM — 6:00 PM GMT
via MS Teams**

Present

Rashda Rana (Chair)
Jerry Cope
Tim Fransen
Ruchika Kumar
Ola Obadara
Jeremy Parr
David Phoenix
Kate Stanton-Davies
Vinay Tanna

In attendance

Richard Flatman
Paul Ivey
Kerry Johnson
Deborah Johnston
James Stevenson

Observer

Michael Cutbill

1. **Welcome and apologies**

The Chair welcomed new governors Ola Obadara and Tim Fransen to their first meeting of the committee.

No apologies were noted.

2. **Declarations of interest**

No interests were declared in any item on the agenda.

3. **Minutes of the previous meetings**

The committee approved the minutes of 24 June 2021 and 11 November 2021, and their publication as redacted.

4. **Matters arising**

The committee noted the update on the fire door remedial programme. The work on the residential estate was due to be completed during March 2022, and the non-residential works would be prioritised and carried out during 2022 and 2023. The committee requested a written update at its next meeting.

All other matters arising were noted as complete or in progress.

Items to discuss

5. Project LEAP update

The committee discussed in detail the update on Project LEAP and delivery of the Student Records System (SRS).

The committee noted that the LEAP programme management office (PMO) was now indicating that it would not be possible to deliver the original planned SRS to time or budget. The earliest realistic delivery was now forecast for spring 2025.

The committee noted that good progress was being made with the Customer Relationship Management (CRM) system, which accounted for the majority of the investment to date. The committee noted that the total project spend to date was [REDACTED]. Approximately [REDACTED] of that was specific expenditure on the SRS.

[REDACTED]

The committee noted that the Executive had accepted PwC's offer to urgently carry out a no-cost review of the current options. The results of this review would be brought to MPIC when complete. The Executive was requested to consider whether an independent assessment was also necessary.

The committee noted that LSBU's legacy student records system, QL, was originally believed to be 'end of life' but was now being supported by Thesis in the medium term. It was not believed that this support would continue in the long term, and a new SRS was likely to eventually be required.

The committee discussed the matter in detail and expressed its disappointment in the situation and emphasised the importance of foundational activity.

Following discussion, the committee supported the Executive's decision to pause the SRS development while the position was assessed. An update and recommendation on next steps would be brought to a future meeting of MPIC.

Items to note

6. Estates development updates:

SBC estates: NESC project and land transaction

The committee noted the update on the progress of the NESC project and land transaction.

The committee noted that the NESC was running to time and to budget, with practical completion estimated for 15 September 2022. Contingency plans were in place to accommodate any delays.

The committee noted that design works for the Clapham site, and London Realty were going through the planning process.

The committee requested a detailed update on the London Realty transaction at its meeting of 16 June 2022.

LSBU major capital development programme

The committee noted the progress to date of the LSBU capital developments programme.

The committee noted that the draft settlement agreement with WDI was awaiting formal approval by the sub-committee, as authorised by the Board of Governors at its meeting of 27 January 2022.

The committee noted that handover of the LSBU Hub was due to commence on 14 March 2022, with phase two scheduled for completion on 28 March 2022.

Date of next meeting
4:00pm on Thursday 5 May 2022

Confirmed as a true record

Rashda Rana

(Chair)

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