

Minutes of a Meeting of the Major Projects & Investment Committee  
held at 10am on Wednesday, 16 December 2015  
in the Boardroom, Technopark, London, SE1

**Governors Present**

Douglas Denham St Pinnock	Chair
Jerry Cope	Chair of Board of Directors
Hilary McCallion (via conference call)	
David Phoenix	Vice Chancellor and Chief Executive
Tony Roberts	Head of Technical Support
Abdi Osman	SU President

**Apologies**

Kevin McGrath	
Andrea Smith	Chair of Student Council

**In attendance**

Pat Bailey	Deputy Vice Chancellor
Richard Flatman	Chief Financial Officer
Ian Mehrtens	Chief Operating Officer
James Stevenson	University Secretary and Clerk to the Board of Governors
Joanne Vas	Governance Assistant

**Welcome**

1. Apologies had been received from Kevin McGrath and Andrea Smith. The Chair reported that this was a special meeting of the Committee to discuss proposals on [REDACTED] the creation of an Institute for Professional & Technical Education (IPTE) within the University.
2. The Committee noted that although both projects were related, they were not dependent on each other.

**Declarations of interest**

3. No member declared an interest in any item on the agenda.

**[REDACTED] Institute of Professional and Technical Education (IPTE) proposals**

**[REDACTED]**

■ [REDACTED]

■ [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

■ [REDACTED]

■ [REDACTED]

■ [REDACTED]

**IPTE proposal:**

9. The Committee discussed the proposal to establish an IPTE to support students following technical or vocational qualifications and Higher Apprenticeships. The Committee noted the Government's increased focus on apprenticeships.

10. The IPTE would provide support for vocational and technical education in four ways:
- A hub for the administrative requirements;
  - Specific study resources to support Higher Apprenticeship students;
  - Delivery of core skills;
  - Support for gateway activity at level 3 and 4.



12. The Committee agreed the IPTE proposal in principle and requested an outline business case at the next meeting.
13. The planned implementation date for both proposals, if approved, would be September 2016.

**Date of next meeting**

14. The next meeting of the Major Projects and Investment Committee will be held in March 2016 if there are substantive items to discuss. Ad-hoc meetings may be held during the year if urgent Committee approval is required.

The Chair closed the meeting.

**Confirmed as a true record:**

..... (Chair)