

## **University Research & Innovation Committee**

### **Terms of Reference**

The University Research & Innovation Committee is responsible for overseeing all aspects of research, innovation, and enterprise at LSBU (London South Bank University) and ensuring that activity contributes to continuous improvement against the strategic goals of LSBU's Group Corporate Strategy, the LSBU Research & Innovation Strategy, compliance with the OfS's ongoing conditions of registration, Research England's terms and conditions of grant awards, and other relevant regulatory provisions.

### **Remit**

The remit of the Committee is delegated by the Academic Board. It exists to monitor, evaluate, and support the strategic development of the research, innovation, and enterprise environment, including:

- 1.1 Establishing and regularly reviewing relevant policies & processes in support of the University's Research & Innovation Strategy, corporate strategy, and strategic goals.
- 1.2 Identifying and assessing opportunities and risks for innovation, collaboration, and research commercialisation, and ensure regular monitoring of enterprise related activity across LSBU, including the IP (Intellectual Property) pipeline and income.
- 1.3 Giving visibility and voice to research, innovation, and enterprise across LSBU, raising the profile and reputation internally within LSBU and externally with partners and collaborators.
- 1.4 Developing assessment methodologies for research quality and annual assessment of research, both qualitative and quantitative, evidencing trends and the impact of interventions.
- 1.5 Enhancing the LSBU PGR (Postgraduate Research) student experience, ensuring support structures are fit for purpose, and post-graduate outcomes retain national comparability (e.g., continuation, progression, and completions).
- 1.6 Monitoring PGR student recruitment, progression, retention, and completions, as well as quality considerations and oversight of the viva appeals process for PhDs.
- 1.7 Leading LSBU related responses to EU-funded studies, Research England consultations, UKRI (UK Research and Innovation) and OfS (Office for Students) surveys relevant to research, innovation, knowledge exchange and enterprise.
- 1.8 Leading LSBU participation and performance in major research assessment exercises, in particular the REF or its successors.
- 1.9 Providing oversight and control of research and innovation governance, research integrity, and ethics of research.

- 1.10 Providing oversight of research, innovation and enterprise activities that have export control or other security related considerations.
- 1.11 Receiving regular reports on the performance, health and development of research, innovation, and enterprise activities at LSBU, including progress against KPIs.
- 1.12 Appointing external examiners for annual Unit of Assessment review, Annual University Research Audit reviews, and REF preparation.
- 1.13 Championing workstreams to support the career development of researchers and increase participation in research, innovation, and enterprise across LSBU to develop a more diverse group of research-active staff whilst fostering an inclusive research environment.
- 1.14 Promoting the San Francisco Declaration on Research Assessment (DORA) principles and the Open Research agenda.

The Committee is also responsible for informing the Academic Board's annual assurance report to the Board of Governors about the continuous improvement of the quality and standards of research and enterprise at LSBU.

The Committee engages with other groups across the University, including the Research Board of Study, the University Ethics Panel, the Inclusive Researcher Group, the Researcher Development Group, the LSBU Doctoral College, SBI (South Bank Innovation), and others.

## **2. Membership**

Membership consists of:

- PVC (Research & Innovation) (Chair)
- Associate Dean (Research and Enterprise) (x1 per School)
- Director for RIS (or alternate)
- Head of Knowledge Transfer RIS
- Head of Research Grants RIS
- REF and Impact Manager
- Academic Lead of the LSBU Doctoral College
- Manager of the LSBU Doctoral College
- Chair of the University Ethics Panel
- Deputy Head of LLR (Library and Learning Resources)
- Head of Post-Award and Project Management
- Elected representative of Early Career Researchers (x2)

2.1 The term of office of nominated members is up to two years. Members can serve up to two terms.

2.2 A quorum consists of 5 members.

2.3 The committee meets up to four times per year.

### **3. Reporting Procedures**

3.1 The minutes (or a report) of meetings of the Committee will be circulated to the Academic Board.

*Approved by the Academic Board on 8 July 2015.*

*Amendments approved by Academic Board on:*

*2 November 2016, 19 June 2019, 5 November 2021, and 19 October 2022, 11 October 2023.*