

## Course Specification

| A. Course Information   |   |  |   |
|---|---|--|---|
| <b>Final award title(s)</b>   | MSc in Nursing (Urological Care)<br>Postgraduate Certificate in Nursing (Urological Care)<br>Post graduate Diploma in Nursing (Urological Care)   |  |   |
| <b>Intermediate exit award title(s)</b>                                 | Postgraduate Certificate in Nursing (Urological Care)<br>Post graduate Diploma in Nursing (Urological Care)   |  |   |
| <b>UCAS Code</b>  |   | <b>Course Code(s)</b>  | 5673 - MSc<br>5115 – MSc top up Diss<br>5614 – MSc top up 60 + Diss<br>5502 – PgCert<br>5503 – PgDip Top up<br>5432 – PgDip 120 credits |
|   | London South Bank University  |  |   |
| <b>School</b>   | <input type="checkbox"/> ASC <input type="checkbox"/> ACI <input type="checkbox"/> BEA <input type="checkbox"/> BUS <input type="checkbox"/> ENG <input checked="" type="checkbox"/> HSC <input type="checkbox"/> LSS |  |   |
| <b>Division</b>   | Adult Nursing   |  |   |
| <b>Course Director</b>  | Rachel Leaver   |  |   |
| <b>Delivery site(s) for course(s)</b>                                   | <input checked="" type="checkbox"/> Southwark <input type="checkbox"/> Havering <input type="checkbox"/> Croydon<br><input type="checkbox"/> Other: <i>please specify</i>   |  |   |
| <b>Mode(s) of delivery</b>  | <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time <input type="checkbox"/> other please specify  |  |   |
| <b>Length of course/start and finish dates</b>                          | <b>Mode</b>   | <b>Length years</b>  | <b>Start - month</b>  |
|   | Part time   | 6 years via<br>CPD Open  | September   |
| <b>Finish - month</b>   | August  |  |   |
| <b>Is this course generally suitable for students on a Tier 4 visa?</b> | No  |  |   |
| <b>Approval dates:</b>  | Course(s) validated / Subject to validation   | July 2017  |   |
|   | Course specification last updated and signed off  | September 2022   |   |
| <b>Professional, Statutory &amp; Regulatory Body accreditation</b>      | None  |  |   |
| <b>Reference points:</b>  | Internal  | Corporate Strategy 2020 - 2025<br>School Strategy<br>LSBU Academic Regulations<br>Academic Quality and Enhancement Website |   |

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|                                       | External   | QAA Quality Code for Higher Education 2018<br>Framework for Higher Education Qualifications<br>Subject Benchmark Statements<br>PSRB<br>Competitions and Markets Authority<br>SEEC Level Descriptors 2021<br>OfS Guidance |
| <b>B. Course Aims and Features</b>    |  |  |
| <b>Distinctive features of course</b> | <p>This master's course in urological care is aimed at qualified Healthcare professionals who have post qualifying experience recognises that a growing number of health care professionals have already completed their first degree as undergraduates and are looking at deepening their knowledge and skills of urological care. The course will enable students to work at a more advance level in relation to their field of practice and to foster the student's strategic leadership /management and communication skills and potential. Urological nursing offers nurses working in this fast growing speciality an ever-increasing opportunity to expand their practice and take on more nurse led care and establish nurse led services in both the hospital and community settings.</p> <p>The course employs a flexible approach to module selection and completion that allows students to tailor their studies to fit with work and personal commitments, and to enhance and support their chosen career pathway. The course team acknowledges that in most cases practitioners will be part time and engaged in full time work. As result, the course structure gives them flexibility to study part time to enable completion within a maximum of 6 years. Core modules ensure that students have a thorough grounding in essential pathology, pharmacology and nursing practice, as well as developing the research skills needed to promote and lead evidence-based practice. Optional modules allow students to study more specialised aspects of urological nursing, as well as offering the opportunity to develop career skills such as leadership. The course anticipates that this will provide a stepping stone to working at a more advanced level or more senior position that will allow practitioners to realise their full potential.</p> <p>There are a number of exit and award points built into the programme. Students can exit the course with a postgraduate certificate, postgraduate diploma, or can complete the full programme to gain a Master's degree.</p> |  |
| <b>Course Aims</b>                    | <p>The overall aim of this MSc Nursing course in urological care is to prepare you to for a wide variety of roles as a nurse specialist, consultant, or educator, in a wide variety of professional healthcare settings. It also aims to develop your intellectual skills in collecting and interpreting information at a higher level. Enable you as a practitioner to make independent decisions be critically responsive flexible and adaptable practitioner whilst enabling you to engage in new ways of working in relation to urological care , and enable you lead and develop orthopaedic nursing practice whilst enhancing patient safety by:</p> <ul style="list-style-type: none"> <li>• Equip with a sound systematic knowledge of physiology and medical sciences as applied to urology.</li> </ul>   |  |

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|  | <ul style="list-style-type: none"> <li>• Apply in-depth critical thinking skills in the making of evidence based clinical decisions in order to provide high quality safe care.</li> <li>• Act as a role model in advancing critical care through academic and practice skills applied directly to practice.</li> <li>• Select effective communication strategies with patients, families and carers as well as members of the wider health team.</li> <li>• Foster the skills to lead and innovate within their practice settings to improve the quality of patient care.</li> <li>• Appraise and synthesis information from a wide range of sources and effectively disseminates findings in relation to urological care.</li> <li>• Provide graduates with the skills to enable them to respond to the changing demands of health care practice and promote health and wellbeing of patients with a range of urology conditions</li> <li>• Foster independence in learning experience relevant to the students' personal and professional development</li> </ul> <p>The overall aim of this MSc Nursing course in urological care is to prepare you to for a wide variety of roles as a nurse specialist, consultant, or educator, in a wide variety of professional healthcare settings. It also aims to develop you to be a confident, competent, critically responsive flexible and adaptable practitioner whilst enabling you to engage in new ways of working in relation to urological care, and enable you lead and develop urological nursing practice whilst enhancing patient safety by:</p> <ul style="list-style-type: none"> <li>• Promote the concept of continued lifelong learning and an active interest in continued learning for personal and professional advancement.</li> <li>• Empower students to use the knowledge and skills gained in theory and apply to practice.</li> <li>• Demonstrate advanced competence in practice of urological nursing.</li> <li>• Promote professionalism and integrity and ability to plan and effect change in urological nursing practice.</li> <li>• Improve students' ability to deliver high quality care.</li> <li>• Enable students to work collaboratively across professional boundaries.</li> <li>• Safeguard the public.</li> <li>• Enhance the health and wellbeing of patients with urological problems.</li> </ul> |
| <p><b>Course Learning Outcomes</b></p> | <p>a) <b>Students will have knowledge and understanding of:</b></p> <ul style="list-style-type: none"> <li>• A1. The course will provide students with the opportunity to develop and comprehensive and critical understanding, of the knowledge and research evidence that underpins practice.</li> <li>• A2. Critically apply knowledge and skills based upon evidence based practice in the planning, delivery and evaluation of safe and effective urological care, whilst accessing or referring to specialist services as required.</li> <li>• A3. Demonstrate an ability to meet complex and co-existing needs of urological patients.</li> <li>• A4. Critically appraises and applies high quality evidence to support and develop practice in urological nursing.</li> </ul>  |

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|  | <p>Students Exiting with a Postgraduate Certificate in Nursing will have achieved A1- A3</p> <p>Students Exiting with a Postgraduate Diploma in Nursing will have achieved A1- A4</p> <p>Dissertation</p> <ul style="list-style-type: none"> <li>• A5. Research as a method of inquiry that creates new insights into professional practice and enhances the quality of health care environment</li> </ul> <p>Students exiting with a MSc will have achieved A1-A5</p> <p style="padding-left: 40px;"><b>b) Students will develop their intellectual skills such that they are able to:</b></p> <ul style="list-style-type: none"> <li>• B1. Demonstrate an advanced level of critical thinking and decision making skills in the assessment, and interpretation of findings whilst assessing urological patients.</li> <li>• B2. Synthesises knowledge and ideas in order to provide solutions to complex care needs.</li> <li>• B3. Critically applies relevant theoretical and research evidence in the evaluation of urological nursing interventions and health care provision.</li> <li>• B4. Reflect and evaluate performance and need for further personal and professional development.</li> <li>• B5. Critically appraises the research based evidence of new and emerging health care technologies.</li> <li>• B6. Utilises innovative and creative thinking skills to improve professional practice and patient outcomes.</li> </ul> <p>Students Exiting with a Postgraduate Certificate in Nursing will have achieved B1-B4</p> <p>Students Exiting with a Postgraduate Diploma in Nursing will have achieved B1- B6</p> <p>Dissertation</p> <ul style="list-style-type: none"> <li>• B7. The capacity to undertake in a rigorous manner a piece of independent work designed to examine an aspect of practice.</li> </ul> <p>Students exiting with a MSc will have achieved B1-B7</p> <p style="padding-left: 40px;"><b>c) Students will acquire and develop practical skills such that they are able to:</b></p> <ul style="list-style-type: none"> <li>• C1. Safeguard the public by practicing in a competent, compassionate and respectful manner to lead and develop high standards of care.</li> <li>• C2. Practice autonomously and deliver high quality evidenced based care.</li> <li>• C3. Communicate safely and effectively when working in partnership with other professionals across health and social care environments.</li> </ul> |
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|  | <ul style="list-style-type: none"> <li>• C4. Demonstrate the ability to lead and effectively manage care provision.</li> <li>• C5. Lead, support and manage others in the delivery and improvement of urological services.</li> <li>• C6. Work innovatively to challenge practice in order to enhance the wellbeing and experience of urological patients.</li> </ul> <p>Students Exiting with a Postgraduate Certificate in Nursing will have achieved C1- C4</p> <p>Students Exiting with a Postgraduate Diploma in Nursing will have achieved C1- C6</p> <p>Dissertation</p> <ul style="list-style-type: none"> <li>• C7. Employs effective strategies including the knowledge or skills to manage a research project or original inquiry</li> </ul> <p>Students exiting with a MSc will have achieved C1-C7</p> <p style="padding-left: 40px;"><b>d) Students will acquire and develop transferrable skills such that they are able to:</b></p> <ul style="list-style-type: none"> <li>• D1. Demonstrate the ability to work collaboratively and in partnership with other health care professionals.</li> <li>• D2. Accurately communicates verbally and in written and electronic formats.</li> <li>• D3. Build therapeutic relationships with service users, carers, families and other professionals in order to ensure safe, effective care.</li> <li>• D4. Critically analyses and interprets data using a range of techniques to inform and develop the delivery of high quality care.</li> <li>• D5. Work collaboratively with colleagues to help redesign services to make them more efficient.</li> </ul> <p>Students Exiting with a Postgraduate Certificate in Nursing will have achieved D1- D4</p> <p>Students Exiting with a Postgraduate Diploma in Nursing will have achieved D1- A5</p> <p>Dissertation</p> <ul style="list-style-type: none"> <li>• D6. Use of information technology in developing or writing or managing change</li> </ul> <p>Students exiting with a MSc will have achieved D1-D6</p> |
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### **C. Teaching and Learning Strategy**

The learning and teaching strategy aims to create an environment that recognises the need for the adult learner to fully participate in their own learning and be able to contribute to the learning process from their own unique background. Thus module will use variety of learning and teaching strategies that combine both traditional face to face formal methods, which will be augmented with group discussion, tutorials and problem solving exercises. A variety of blended learning activities will be utilised to support acquisition of knowledge using the LSBU virtual learning environment (VLE),

Moodle. The level of engagement and amount of activity will vary with vary depending on the subject and style of module.

#### **D. Assessment**

A variety of approaches will be used that best fit and reflect the nature of the modules of learning and that promote different skills/ abilities while providing a balance of differing forms of assessments. A range of formative and summative assessments that include exams, presentation, vivas, practical competences for specialist modules and written assignments.

#### **E. Academic Regulations**

The University's Academic Regulations apply for this course. Any course specific protocols will be identified here.

The school follows the university regulations apart from:

- Learners will not be eligible for compensation in the modules as a pass in all elements of assessment is required to demonstrate competence.

#### **F. Entry Requirements**

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| <b>Pre-requisites for this course</b>          | Current registration on a professional register (NMC) with a minimum of 6 months' post qualification experience in Urology  |
| <b>Co-requisites for this course</b>           | Student support for studying at Masters level is to be discussed with the pathway advisor. Students who have not previously undertaken study at academic Level 7 (Masters level) are advised to consider the module: Preparation for Masters Level Study (see CPPD online prospectus for more details). |
| <b>Qualifications required for this course</b> | Normally applicants will need a first degree in a health – related field or international equivalent with a classification of 2:2 or above<br>Senior colleagues with extensive experience with a minimum of 90 credits will be considered   |

#### **G. Course structure(s)**

##### **Course overview**

##### **MSc in Nursing (Urological Care)**

##### **Entry with relevant degree or equivalent**

|   |  |
|---|--|
| <b>Core Module</b> (20 credits: level 7)<br>Principles of Urological Care | <b>Core Module</b> (20 credits: level 7)<br>Evidence based Urological care |
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| <b>Core Module</b> (20 credits: level 7)<br>Principles of Continence Care |
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### Post Graduate Certificate in Nursing

**Core Module:** Evaluating Research in Health and Social Care (20 credits: level 7)

**Core Module:** Innovation for Excellence-leading service change (20 credits: level 7)

**Optional Module** 20 credits: level 7: from current portfolio or transfer credit including 20 credits at level 6



### Post Graduate Diploma in Nursing



**Core module:** Dissertation / project / writing for publication 60 credit at level 7

Core Module Dissertation 60 or 40 credit module. Selection of the 40 credit dissertation module will require the completion of an additional optional module from the CPPD portfolio following discussion with the course director prior to completion of the dissertation module.



### MSc Nursing (Urological Care)

#### Placements information

None

#### H. Course Modules

| Module Code | Module Title                                     | Level | Semester | Credit value | Assessment  |
|-------------|--|-------|----------|--------------|---|
| HAN_7_023   | Principles of Urological Care                    | 7     | 1        | 20           | Part A - Competence Document pass/fail<br>Part B - Presentation Weighting 100% Pass mark 50%          |
| WHN-7-068*  | Evidence Based Urological Care                   | 7     | 2        | 20           | Part A - Competence Document pass/fail<br>Part B - Assignment 3000 words Weighting 100% Pass mark 50% |
| HAN_7_015   | Principles of Continence Care                    | 7     | 2        | 20           | 4000 word essay   |
| TAR-7-011*  | Research in Health and Social Care               | 7     | Both     | 20           | 4000 word essay   |
| LSI_7_001*  | Innovation for Excellence-leading service change | 7     | Both     | 20           | 4000 word essay   |

|   |              |                                    |      |    |  |
|---|--------------|------------------------------------|------|----|--|
|   | Optional     | 7 (or transfer in level 6 credits) | Both | 20 |  |
| HAN_7_010   | Dissertation | 7                                  | Both | 40 | <p><b>Option 1</b></p> <p><b>5000 word Literature Review</b> on an aspect of contemporary practice.</p> <p><b>PLUS</b></p> <p><b>3,000 word report</b> analysing the literature review in relation to the delivery of contemporary practice</p> <p><b>Option 2</b></p> <p><b>4,000 word research based academic paper</b> suitable for publication in a peer-reviewed journal</p> <p><b>PLUS</b></p> <p><b>4,000 word essay</b> critiquing the literature</p>                  |
| NAD_7_003*  | Dissertation | 7                                  | Both | 60 | <ol style="list-style-type: none"> <li>1. A 12,000 word dissertation on either a research/work-based project such as service evaluation or audit.</li> <li>2. A 12,000 word dissertation on a mini systematic review – a review that aspires to the rigor of a Cochrane review but recognises the student has time limits.</li> </ol> <p>An academic paper suitable for publication in a peer-reviewed Journal (approx. 5,000 words) plus literature review (5,000 words).</p> |
| <b>I. Timetable information</b>                               |              |                                    |      |    |  |
| Student timetables will be available on moodle                |              |                                    |      |    |  |
| <b>J. Costs and financial support</b>                         |              |                                    |      |    |  |
| Tuition fees/financial support/accommodation and living costs |              |                                    |      |    |  |



- Information on tuition fees/financial support can be found by clicking on the following link - <http://www.lsbu.ac.uk/courses/undergraduate/fees-and-funding> or
- <http://www.lsbu.ac.uk/courses/postgraduate/fees-and-funding>
- Information on living costs and accommodation can be found by clicking the following link- <https://my.lsbu.ac.uk/my/portal/Student-Life-Centre/International-Students/Starting-at-LSBU/#expenses>

### **List of Appendices**

Appendix A: Curriculum Map

Appendix B: Personal Development Planning (postgraduate courses)

Appendix C: Terminology

## Appendix A: Curriculum Map

This map provides a design aid to help course teams identify where course outcomes are being developed, taught and assessed within the course. It also provides a checklist for quality assurance purposes and may be used in validation, accreditation and external examining processes. Making the learning outcomes explicit will also help students to monitor their own learning and development as the course progresses.

| Modules |  |            | Programme outcomes |         |         |         |        |         |         |         |         |        |        |    |         |        |         |         |         |    |    |         |         |         |         |         |    |
|---------|--|------------|--------------------|---------|---------|---------|--------|---------|---------|---------|---------|--------|--------|----|---------|--------|---------|---------|---------|----|----|---------|---------|---------|---------|---------|----|
| Level   | Title  | Code       | A1                 | A2      | A3      | A4      | A5     | B1      | B2      | B3      | B4      | B5     | B6     | B7 | C1      | C2     | C3      | C4      | C5      | C6 | C7 | D1      | D2      | D3      | D4      | D5      | D6 |
| 7       | Principles of Urological Care                    | HAN_7_023  | TA                 | DA      | TD      | TD<br>A |        | TD<br>A | D       | TD<br>A | TD<br>A |        |        |    | TD<br>A | D<br>A | TD<br>A | D       |         |    |    | TD<br>A | TD<br>A | TD<br>A | TD<br>A | TD<br>A |    |
| 7       | Evidence based Urological Care                   | WHN-7-068* | TD<br>A            | TD<br>A | TD      | DA      |        | TD<br>A | TD      | DA      | TD<br>A | D      | D      |    | DA      | D<br>A | D<br>A  | DA      | TD      |    |    | DA      | D<br>A  | DA      | DA      | D<br>A  | D  |
| 7       | Principles of Continence Care                    | HAN_7_015  | TD<br>A            | D       | TD<br>A | D       | D      |         | D       | TD<br>A | DA      | D      |        |    | TD<br>A |        | D       | D       |         |    |    | D       | D       | D       | D       | D       |    |
| 7       | Innovation for excellence leading service change | LSI_7_001* |                    | DA      | TD<br>A | DA      | D      |         | TD<br>A |         | D       |        | D<br>A |    | D       |        | D<br>A  | TD<br>A |         |    |    |         |         |         |         | D       | D  |
| 7       | Research in Health and Social Care               | TAR-7-011* |                    | DA      | TD<br>A | TD      | D      |         | TD      | DA      | DA      | D      |        |    | D       | D<br>A |         |         | TD<br>A | D  | D  |         | D       | D       | D       | D       | D  |
| 7       | Dissertation 40 credit                           | HAN_7_010  | A                  | A       | A       | DA      | D<br>A |         | DA      | DA      | DA      | D<br>A | D<br>A | A  | D       | D<br>A | D<br>A  | DA      | A       | A  | A  |         | D<br>A  | DA      |         | D<br>A  | A  |

|   |                        |            |   |   |   |    |    |  |    |    |    |    |    |   |   |  |   |  |   |   |   |  |    |    |  |    |   |
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| 7 | Dissertation 60 credit | NAD_7_003* | A | A | A | DA | DA |  | DA | DA | DA | DA | DA | A | A |  | A |  | A | A | A |  | DA | DA |  | DA | A |
|---|------------------------|------------|---|---|---|----|----|--|----|----|----|----|----|---|---|--|---|--|---|---|---|--|----|----|--|----|---|

## Appendix B: Personal Development Planning

A variety of terms are used in higher education to describe a process undertaken by individuals to gather evidence on, record and review their own learning and achievement, and identify ways in which they might improve themselves academically and more broadly. The term Personal Development Planning (PDP) is proposed to describe a structured process undertaken by an individual to reflect upon their own learning, performance and/or achievement and to plan for their personal educational and career development. The purpose of this tool is to help HE teaching staff to explain where PDP is being used within a course or portfolio of modules.

| Approach to PDP   | Level 7   |
|---|---|
| 1, Supporting the development and recognition of skills through the personal tutor system.                            | Each student will be assigned a named academic contact as a personal tutor this may be the module leader or course director for the pathway or a member of the course team. The personal tutor will provide academic guidance and pastoral support across the course of study and review wider academic progress. Formal meeting will be scheduled once every academic year to facilitate progress review and provide academic feedback. Additional meetings can be arranged as required. <b>Evidence: personal tutor records</b>   |
| 2, Supporting the development and recognition of skills in academic modules   | Students will be supported to develop their academic skills and be able to work at level 7. This will be facilitated through tutorials, workshops and feedback from formative assessments. Skills for learning team will provide a workshop at the beginning of each semester on critical thinking, and academic writing. Students can access additional support through the student centre as needed. The module leaders and teaching team will provide tutorials on assessments and review draft work of students as needed. Assessment feedback will also provide guidance that will assist further academic development. <b>Evidence: Formative and summative assessment feedback; personal tutor / module leader records</b> |
| 3, Supporting the development and recognition of skills through research module and dissertations work                | An academic supervisor will be allocated to each student undertaking research dissertation. The role of the academic supervisor is to assist students by providing advice and guidance on how to prepare, and structure the review and guide them in the specialist area. All students will be allocated 9 hours of personal supervision for support and feedback on draft work. <b>Evidence: Supervision records</b>   |
| 4, Supporting the development and recognition of career management skills.  | The Course Director for each course pathway and works closely with senior clinical staff in each speciality to continue to identify priorities to be included within courses. This will ensure that the course remains current and support the development of new relevant knowledge and skills. In addition, the speciality courses are designed in accordance with local and national competences / standards <b>Evidence: Minutes of meetings with senior clinicians and stakeholders across trusts</b>  |
| 5, Supporting the development and recognition of career management skills through work placements or work experience. | Students on this course are expected to have a minimum of 6 months post registration experience in a related area of practice and are able to achieve the relevant competences of the course. All students will need the support of managers and identification of relevant clinical mentors/ assessors that meet NMC mentor requirements <b>Evidence: Reflective accounts; case studies</b>  |

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| 6, Supporting the development of skills by recognising that they can be developed through extra curricula activities.                       | With the support of Course Director, module leader, and personal tutor, students studying at level 7 are expected to be able to identify their specific needs and develop an action plan to develop these skills. In addition, student learning will be facilitated by a multi-professional teaching team using Blended Learning Approach. Students from different disciplines will engage in learning activities on Moodle.<br><b>Evidence: Reflective accounts; participation in online discussion forums where applicable and e-activities</b> |
| 7, Supporting the development of the skills and attitudes as a basis for continuing professional development.                               | Most health and social care professionals are required to demonstrate continuing professional development to maintain registration with their professional body. Course director and personal tutor will support this development.<br><b>Evidence: Reflective accounts; personal tutor records/ re validation portfolio</b>   |
| 8, Other approaches to personal development planning.   | Course Director, and module leaders will support student personal development plan (PDP) through ongoing discussions and feedback. Students will be supported to identify a career pathway appropriate to meet their PDP.<br><b>Evidence: Reflective accounts; personal tutor records</b>   |
| 9, The means by which self-reflection, evaluation and planned development is supported e.g electronic or paper-based learning log or diary. | Students are encouraged to participate in critical reflection throughout the assessment strategy on this course. In addition, students are encouraged to participate in online learning activities that promote reflection and evaluation. Personal tutors will focus on the appropriate approaches for PDP for each student and the advantages of electronic versus paper-based learning log.<br><b>Evidence: Reflective accounts; personal tutor record; formative and summative assessments; Moodle.</b>                                       |

## Appendix C: Terminology

[Please provide a selection of definitions according to your own course and context to help prospective students who may not be familiar with terms used in higher education. Some examples are listed below]

|                                |   |
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| <b>awarding body</b>           | a UK higher education provider (typically a university) with the power to award higher education qualifications such as degrees                             |
| <b>bursary</b>                 | a financial award made to students to support their studies; sometimes used interchangeably with 'scholarship'  |
| <b>collaborative provision</b> | a formal arrangement between a degree-awarding body and a partner organisation, allowing for the latter to provide higher education on behalf of the former |
| <b>compulsory module</b>       | a module that students are required to take   |

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| <b>contact hours</b>            | the time allocated to direct contact between a student and a member of staff through, for example, timetabled lectures, seminars and tutorials  |
| <b>coursework</b>               | student work that contributes towards the final result but is not assessed by written examination   |
| <b>current students</b>         | students enrolled on a course who have not yet completed their studies or been awarded their qualification  |
| <b>delivery organisation</b>    | an organisation that delivers learning opportunities on behalf of a degree-awarding body  |
| <b>distance-learning course</b> | a course of study that does not involve face-to-face contact between students and tutors  |
| <b>extracurricular</b>          | activities undertaken by students outside their studies   |
| <b>feedback (on assessment)</b> | advice to students following their completion of a piece of assessed or examined work   |
| <b>formative assessment</b>     | a type of assessment designed to help students learn more effectively, to progress in their studies and to prepare for summative assessment; formative assessment does not contribute to the final mark, grade or class of degree awarded to students |

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| <b>higher education provider</b>    | organisations that deliver higher education  |
| <b>independent learning</b>         | learning that occurs outside the classroom that might include preparation for scheduled sessions, follow-up work, wider reading or practice, completion of assessment tasks, or revision                                 |
| <b>intensity of study</b>           | the time taken to complete a part-time course compared to the equivalent full-time version: for example, half-time study would equate to 0.5 intensity of study  |
| <b>lecture</b>                      | a presentation or talk on a particular topic; in general lectures involve larger groups of students than seminars and tutorials  |
| <b>learning zone</b>                | a flexible student space that supports independent and social learning   |
| <b>material information</b>         | information students need to make an informed decision, such as about what and where to study  |
| <b>mode of study</b>                | different ways of studying, such as full-time, part-time, e-learning or work-based learning  |
| <b>modular course</b>               | a course delivered using modules   |
| <b>module</b>                       | a self-contained, formally structured unit of study, with a coherent and explicit set of learning outcomes and assessment criteria; some providers use the word 'course' or 'course unit' to refer to individual modules |
| <b>national teaching fellowship</b> | a national award for individuals who have made an outstanding impact on student learning and the teaching profession   |
| <b>navigability (of websites)</b>   | the ease with which users can obtain the information they require from a website   |
| <b>optional module</b>              | a module or course unit that students choose to take   |
| <b>performance (examinations)</b>   | a type of examination used in performance-based subjects such as drama and music   |
| <b>professional body</b>            | an organisation that oversees the activities of a particular profession and represents the interests of its members  |
| <b>prospective student</b>          | those applying or considering applying for any programme, at any level and employing any mode of study, with a higher education provider   |

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| <b>regulated course</b>     | a course that is regulated by a regulatory body  |
| <b>regulatory body</b>      | an organisation recognised by government as being responsible for the regulation or approval of a particular range of issues and activities  |
| <b>scholarship</b>          | a type of bursary that recognises academic achievement and potential, and which is sometimes used interchangeably with 'bursary'   |
| <b>semester</b>             | either of the parts of an academic year that is divided into two for purposes of teaching and assessment (in contrast to division into terms)  |
| <b>seminar</b>              | seminars generally involve smaller numbers than lectures and enable students to engage in discussion of a particular topic and/or to explore it in more detail than might be covered in a lecture                              |
| <b>summative assessment</b> | formal assessment of students' work, contributing to the final result  |
| <b>term</b>                 | any of the parts of an academic year that is divided into three or more for purposes of teaching and assessment (in contrast to division into semesters)   |
| <b>total study time</b>     | the total time required to study a module, unit or course, including all class contact, independent learning, revision and assessment  |
| <b>tutorial</b>             | one-to-one or small group supervision, feedback or detailed discussion on a particular topic or project  |
| <b>work/study placement</b> | a planned period of experience outside the institution (for example, in a workplace or at another higher education institution) to help students develop particular skills, knowledge or understanding as part of their course |
| <b>workload</b>             | see 'total study time'   |
| <b>written examination</b>  | a question or set of questions relating to a particular area of study to which candidates write answers usually (but not always) under timed conditions  |



