

Research Committee

Terms of Reference

The Research Committee is responsible for overseeing all aspects of research at LSBU and ensuring that activity contributes to continuous improvement against the strategic goals of LSBU's Group Corporate Strategy, and compliance with the OfS's ongoing conditions of registration, Research England's terms and conditions of grant, and other relevant regulatory provisions.

1. Remit

- 1.1 The remit of the Committee is delegated by the Academic Board. It exists to monitor, evaluate and support the strategic development of the research environment, including:
 - 1.1.1 research systems/data capture for research outputs
 - 1.1.2 assessment methodology for quality of research and annual assessment of research, both qualitative and quantitative, evidencing trends and impact of interventions
 - 1.1.3 reporting structure for research activities and performance in relevant research structures including Professoriate, Units of Assessment, Schools/Group, and Research Centres across all academic research outputs and outcomes, both scholastic and income-generating
 - 1.1.4 PGR student recruitment, progression, retention, and completions, and oversight of the viva appeals process for PhDs
 - 1.1.5 PGR student experience, support structures, and post-graduate outcomes (continuation, progression, and completions)
 - 1.1.6 research related responses to EU-funded studies, UKRI and OfS
 - 1.1.7 governance, integrity, and ethics of research
 - 1.1.8 appointment of external examiners for annual Unit of Assessment review, Annual University Research Audit review, and REF preparation
 - 1.1.9 participation and performance in major research assessment exercises, in particular the REF and its successors
 - 1.1.10 initiatives to support the career development of researchers, in line with the Researcher Development Concordat
 - 1.1.11 management of the research environment through regular review of relevant policies and procedures and funding allocation methodologies
 - 1.1.12 alignment of the research environment and research outputs with corporate strategy, including commitments to EDI and support for SDG

1.1.13 promotion of research and reputation

1.1.14 workstreams to develop a more diverse group of research-active staff and foster an inclusive research environment, providing equality of opportunity to all

1.1.15 promotion of the San Francisco Declaration on Research Assessment (DORA) principles and the Open Research agenda

The Committee is also responsible for informing the Academic Board's annual assurance report to the Board of Governors about the continuous improvement of the quality and standards of research at LSBU.

The Committee engages with other groups across the University, including the Research Board of Study, the University Ethics Panel, the Inclusive Researcher Group, the Researcher Development Group, the London Doctoral Academy, SBI, and more.

2. Membership

2.1 Membership consists of:

- Associate PVC (Research) (Chair)
- Associate Dean (Research and Enterprise) (x1 per school)
- Director for REI (or alternate)
- Head of the Research Office
- Chair of the University Ethics Panel
- Representative of Academic Related Resources Nominated representative of PGR students (x2) - LSBSU to nominate
- Elected representative of post-Doctoral Early Careers Researchers (x2)

2.2 The term of office of nominated members is up to two years. Members can serve up to two terms.

2.3 A quorum consists of 5 members.

2.4 The committee meets three times per year.

3. Reporting Procedures

3.1 The minutes (or a report) of meetings of the Committee will be circulated to the Academic Board.

Approved by the Academic Board on 8 July 2015

Amendments approved by Academic Board on 2 November 2016, 19 June 2019, 5 November 2021, and 19 October 2022