

Quality and Standards Committee

Terms of Reference

The purpose of the Quality and Standards Committee is to assure the Academic Board that standards of academic delivery meet expectations, to advise on effectiveness, and to recommend enhancement activity. The committee should ensure that its activity contributes to continuous improvement against the strategic goals of LSBU's Group Corporate Strategy, and compliance with the OfS's ongoing conditions of registration.

1. Remit

1.1 The remit of the committee is delegated by the Academic Board. The Quality and Standards Committee exists to:

- 1.1.1 Oversee and implement the framework for the quality and standards of academic provision (undergraduate, taught postgraduate, apprenticeships, and research postgraduate programmes) and the student academic experience at the University;
- 1.1.2 Monitor, discuss any areas of concern, and ensure appropriate action is taken in response to any quality matters identified in annual reporting on course validations, course monitoring, module evaluations, School Quality Standards and Assurance Reviews, and other reporting on academic provision;
- 1.1.3 Monitor, discuss any areas of concern, and ensure appropriate action is taken in response to any quality matters identified in annual reporting on, academic misconduct, students' appeals against exam board decisions, and other reports on the student academic experience;
- 1.1.4 Oversee and monitor the quality of academic provision at transnational institutions the University collaborates with, and ensure appropriate action is taken in response to any quality matters identified;
- 1.1.5 Be responsible for the maintenance of academic regulations, policies and codes of practice. Consider changes to these documents and make recommendations to the Academic Board as necessary;
- 1.1.6 Oversee and respond to the requirements of external quality assurance bodies, such as the Office for Students, Ofsted, the Quality Assurance Agency, and Professional, Statutory and Regulatory Bodies;

- 1.1.7 Provide academic scrutiny of proposals for new, and the re-validation of existing, academic awards and educational collaborative partnerships. Make recommendations to the Academic Board;
- 1.1.8 Review academic audit reports, evaluate the robustness of responses and action plans, and monitor evidence of their implementation;
- 1.1.9 Monitor data on student progression, completion, graduate employment, grade inflation, attainment, and awarding. Ensure appropriate action is taken in response to identified quality matters concerning student academic outcomes;
- 1.1.10 Ensure action in response to identified quality matters is taken at the relevant level (institution, faculty, school, programme), taking proper account of the views of students, members of staff, external examiners, and external quality bodies.

2. Membership

2.1 Membership consists of the following:

- PVC (Education) (Chair)
- School Directors of Education and Student Experience (or alternate) (x7, 1 per school)
- Vice President, Education, Students' Union (or alternate)
- Director of Academic Quality and Enhancement (or alternate)
- Deputy Director of Academic Quality and Enhancement (added Nov 2016)
- Deputy Director of Academic Quality and Enhancement, Technical (added Jan 2018)
- Academic Dean, LSBU Global
- Associate PVC International (or alternate) (added Aug 2018)
- Associate Director of Research and Head of The London Doctoral Academy (or alternate) (added Jun 2017)

2.2 A quorum consists of 5.

2.3 The committee meets at least four times per year.

3. Reporting Procedures

3.1 The minutes (or a report) of meetings of the Committee will be circulated to the Academic Board.

Approved by the Academic Board on 8 July 2015
Updates approved by Academic Board, 2 November 2016
Updates approved by Academic Board, 24 February 2021