London South Bank University

EST 1892

Prevent Policy

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This Procedure is available in accessible formats on request from govlegal@lsbu.ac.uk.

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Prevent Policy Procedure

1. Introduction

1.1. LSBU recognises the need to protect people from being drawn into terrorism. LSBU is required under the Counter-Terrorism and Security Act 2015 to have "*due regard to the need to prevent people from being drawn into terrorism*". In carrying out this duty, LSBU must have regard to guidance issued by the Secretary of State. This policy sets out how LSBU is complying with this duty.

1.2. LSBU operates a Freedom of Speech Code of Practice. LSBU's academic staff have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions. However, any purported exercise of freedom of speech or academic freedom that is not within the law, for example that incites religious or racial hatred or incites anyone to violence, does not benefit from protection

2. Scope – who is covered by this procedure?

This policy applies to all LSBU staff, students, contractors, volunteers and visitors. The activities of such individuals taking place away from LSBU sites will also fall within the policy's scope if they are undertaking activities that are, or are perceived to be, associated with LSBU.

3. Who is responsible for this procedure?

Pro-Vice Chancellor Compulsory and Further Education has direct overall responsibility for ensuring compliance with the duty to prevent people from being drawn into terrorism, chairs an established overarching Safeguarding Committee, and receives reports from the "Prevent" Sub-Committee. These groups comprise a multi-disciplinary team of senior officers from across LSBU and officials of the Students' Union. They monitor and oversee LSBU's approach. An annual report of the work of the groups will be made to the Board of Governors via the Executive. The Board of Governors submits an annual return to the Office for Students.

4. How to report concerns

4.1. If you are concerned that an individual is being radicalised and/or is in danger of being drawn towards terrorism, you should make a referral by following the process set out in Appendix A if you are a student; and Appendix B if you are a member of staff.

4.2. **If someone is in immediate danger or is at risk of harm, a report should be made to the police immediately. If a crime is in progress or life is at risk, dial emergency services on 999.**

5. Staff Training

5.1. Training on how to protect people from being drawn into terrorism and to challenge extremist ideas which risk drawing people into terrorism will be provided. This training will be mandatory for all staff and any relevant contractors and be required annually. Completion rates by area will be reported to the Safeguarding Committee. The University has a policy in place for dealing with the enforcement of all mandatory training completion.

5.2. The content of training will be reviewed at least yearly, or sooner if areas of improvement are identified by the Safeguarding Committee.

6. Risk Assessment and Action Plan

LSBU will maintain and regularly review a detailed risk assessment and action plan. The risk assessment assesses where and how people at LSBU might be at risk of being drawn into terrorism. This includes not just violent extremism but also non-violent extremism, which can create an atmosphere conducive to terrorism and can popularise views which terrorists exploit. The action plan sets out the actions that LSBU will take to mitigate any risks. The risk assessment and action plan are standing items on the Safeguarding Committee's agenda.

7. Sharing Information

The Pro-Vice Chancellor Compulsory and Further Education or a designated representative should be advised of any information requests relating to Prevent, extremism, terrorism or counter-terrorism information. Similarly, any information which the University intends to release to any other agency on this topic should be discussed in advance with the Pro-Vice Chancellor Compulsory and Further Education or a designated representative. The University handles all information in accordance with the General Data Protection Regulation and the Data Protection Act 2018 (as amended or superseded) and statutory requirements. The Data Protection and Information Compliance Officer should be consulted for advice as necessary.

8. External Speakers and Events

LSBU has an External Speaker policy (that can be found on LSBU website under About Us, Policies and Procedures tab) outlining a process and procedure for dealing with external speakers, both for events on and off campus.

9. Engagement with Students' Union

The University and the Students' Union recognise the need to challenge extremist ideas which risk drawing people into terrorism, and work in close co-operation to ensure that all students are protected and remain safe. The Students' Union is represented on the strategic Safeguarding Committee and

works closely with relevant University staff. The Students' Union is specifically subject to this Prevent Policy and its associated policies and procedures.

10. Gender Segregation

All student led events are permitted on the understanding that gender segregation is not allowed. The only exception is in the use of single sex prayer rooms (see part 14). There is no gender segregation permitted in other non-student led University events.

11. Equality

People of any age, sex, faith and class may be vulnerable to being drawn into extremism and terrorism. Terrorism can be based on right wing extremism just as much as any other interpretation of ideology or faith. Assumptions should not be made about people's intentions or views based on outward appearances, denomination, allegiances or faith group alone.

12. Multi agency approach

LSBU is a member of the Higher Education London Regional Prevent Group. LSBU has regular contact with multi agency partners including the Local Authority and police and will co-operate with all relevant processes required by law.

13. ICT and Research

13.1. LSBU balances the need to protect and keep people safe with the requirement for lawful academic freedom. It should be noted that all web searches on LSBU computer equipment are traceable, and the University has a structured policy on the appropriate use of ICT and standard blocked sites.

13.2. Where you are legitimately required to research terrorism-related information online, you need to make an application in advance of starting the research. You can do this through LSBU Ethics Panel for Post Graduate research. Information is available on Moodle PGR site. Documents can be downloaded and emailed to ethics@lsbu.ac.uk. In cases of taught programmes, you need to complete the form contained in Appendix C and seek approval by the relevant Module Leader and then the Head of Security and Estates Customer Services by emailing security-office@lsbu.ac.uk. You can contact the Head of Security and Estates Customer Services for advice in advance of submitting the form.

14. Prayer Rooms and other Faith-Related Facilities

14.1. The University recognises the importance of having prayer rooms and other faith-related facilities, and for faith leaders to be made aware of this Prevent Policy.

14.2. LSBU works in close partnership with the Students' Union and its societies in all matters relating to the operation and use of prayer rooms and other faith-related facilities. The University also has an established faith committee to consider day-to-day operational issues relating to multi-faith worship across campus, comprising senior staff, Students' Union officers and student representatives.

14.3. The Head of People and Organisational Development Compliance regularly meets with the Chief Executive of the Students' Union and with the Head of Security and Estates Customer Services. Any emerging issue or concern relating to the use of prayer rooms or other faith-related facilities would be discussed at these regular scheduled meetings (or an extraordinary one called if it was an urgent issue). Further dialogue may take place with any Students' Union affiliated society as necessary. All actions are reported back to and monitored by the Safeguarding Committee.

14.4. Procedures on the use of prayer rooms and other faith-related facilities redeveloped as part of the University Multi Faith Forum, are overseen by the Director of Student Support and Employment.

15. Security

Security procedures are in place to help safeguard staff, students and all users of the campus in the event of any terrorist incident and are continually reviewed in consultation with the police.

16. Audit

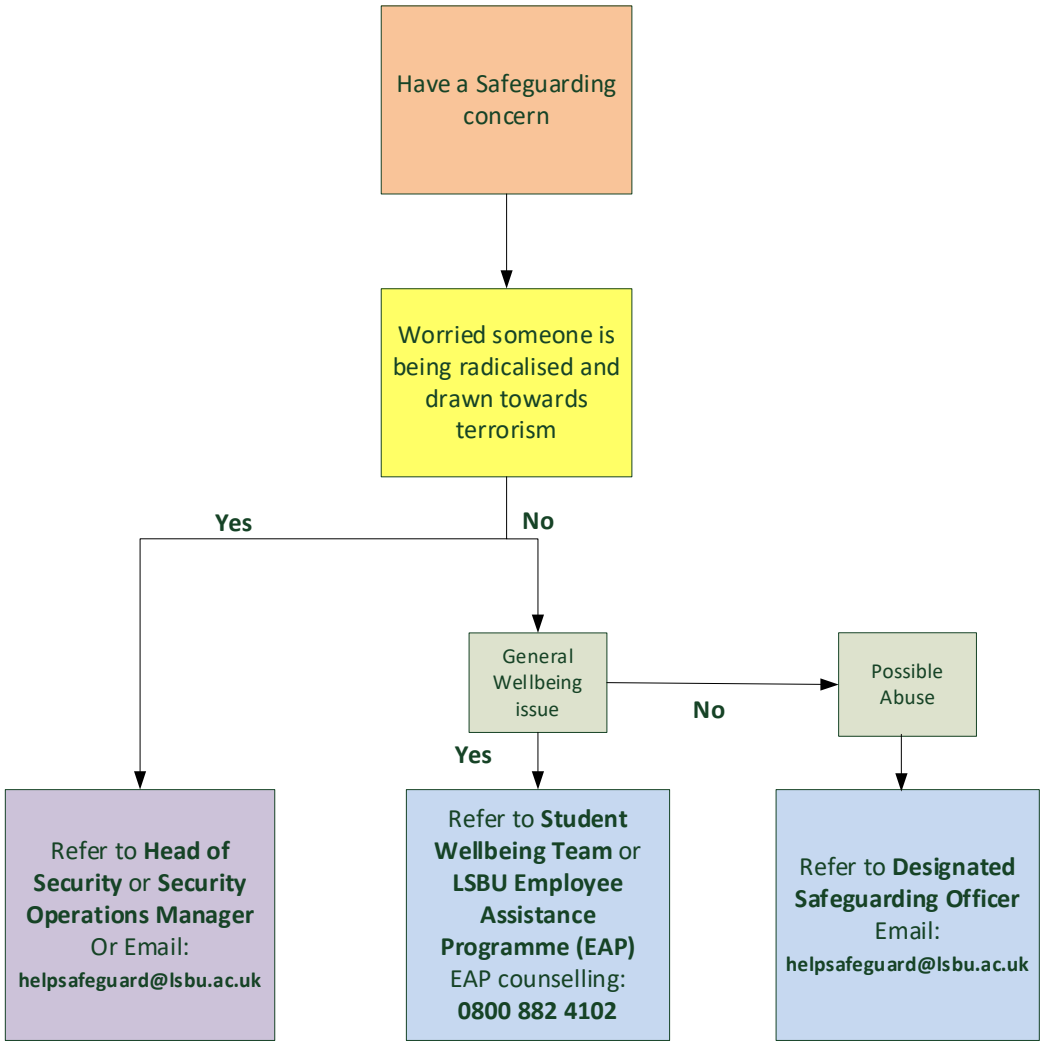
16.1 This Prevent Policy will be subject to regular inspection by Internal Audit and reporting to the Board of Governors.

16.2 In addition to the above, the Head of Security and Estates Customer Services will conduct quarterly audit inspections of a random sample of external speaker requests. Reports will be produced for the Safeguarding Committee.

Appendix A
LSBU Safeguarding referral procedures for use by Students and Students' Union Officers

This process has been designed to ensure that where there is any doubt between whether an individual is suffering from emotional difficulties, mental health issues, or is subject to possible abuse or is being drawn into terrorism, the Student or Students' Union Officer just has to use a single point of contact.

Appendix B
LSBU Safeguarding referral procedures for use by Staff



The Student Wellbeing team will examine any general wellbeing issues using a range of established processes.

Consider the wider welfare support for those referred, involved or affected by any issues in the flowchart.

How do I know if someone really is being drawn towards Terrorism?

1. Seek advice if you are not sure: call the Head of Security or Security Operations Manager.
2. There is no unique identifier or symptom of terrorism.
3. Radical views are any views which sanction the use of violence. It does not only confine to religions and includes right wing issues.
4. The referral is to allow appropriate checks to take place. If there are no issues, it will be quickly identified and resolved.

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Appendix C

Approval Form – Research Terrorism Related Subject

Students are required to fill out the below form if they are to research terrorism related subjects as part of their module work.

Name:	
Student number:	
School:	
Module:	
Module leader:	
Assignment title:	
Brief description of subject area:	
Duration of research:	

Date (form submitted):	
Signature (student):	

Approved by Module leader (Print Name)	
Date:	
Signature:	

Approved by Head of Security:

Date:	
Signature:	