

Appendix 1: London South Bank University Student Disciplinary Incident Report Form

Use this form to report any incident of unacceptable conduct by a University student. Please attach any evidence (such as emails) which you have.

Your name:	
Your LSBU staff/ student ID:	
Name of witness (if not you):	

Date of Incident:	Time of Incident:	Location of Incident:

If you want us to treat this report in confidence, please explain why below
If you request confidentiality we will not give your name or any other details about you to anyone else. If we cannot fairly investigate your complaint without breaching your confidentiality we will write to you to explain that we will not investigate.

Name and ID number (if known) of student who caused the incident	
Date of this form	

Please describe the incident in your own words below: