

Reference: FOI 25034

Details of the request:

1. Does your institution have a policy or guidance on supporting people who menstruate?
2. Does this relate to staff, students or both?
3. Are pre-menstrual symptoms, period pain or similar included in the reasons students can request an assessment extension?
4. Are pre-menstrual symptoms, period pain or similar included in the reasons students can request consideration related to poor exam performance?

Summary

LSBU is able to supply **all** of the information request.

x

The information (or links to the information if it is already published) set out below.

LSBU is able to supply **part** of the information requested.

The information (or links to the information if it is already published) set out below, together with the reason for the partial response.

LSBU is unable to supply any of the information requests.
Reasons set out below.

Details of our response:

Exemption:

Exemption	Applied?	Rationale
Section 21 – information already reasonably accessible		
Section 22 – information intended for future publication		
Section 22A – research information		
Sections 30 and 31 – investigations and prejudice to law enforcement		
Section 40(2) – personal information		
Section 43 – trade secrets and prejudice to commercial interests		

Response:

1. There is no specific policy or guidance for this
2. N/A
3. The Extenuating Circumstances (EC) Policy automatically provides students with the following support:
 - Coursework: all students are granted an automatic uncapped 5-working-day extension from the original submission deadline. If they are unable to submit within this period, they may submit during the resit period for an uncapped mark. No EC claim is required for coursework extensions or resit submissions
 - Exams: Students who miss or fail the main attempt will automatically receive an uncapped resit opportunity, without needing to submit an EC claim.

Therefore, students do not need to submit an EC claim for coursework extensions or resit opportunities.

4. If a student requires additional support beyond the standard 5-working-day extension, or uncapped resit, they may submit and EC request with official evidence covering the assessment period; period and pre-menstrual cramps will fall under the health conditions in the EC policy, however this must be supported by official medical evidence from the NHS or their GP.

If you wish to request a review, please set out in writing your reasons and send it within 2 months of the date of this letter to the Group Chief People and Legal Officer, London South Bank University, 103 Borough Road, London, SE1 0AA. We will aim to carry out the review within 20 working days, or in exceptional circumstances within 40 working days.

If you are not satisfied with the review decision, you have the right to complain to the Information Commissioner whose contact details can be found at <https://ico.org.uk/make-a-complaint/>