

DECLARATION OF CHARACTER AND CONDUCT FORM

To be completed by all applicants applying for pre-registration courses.

In order to ensure your suitability to engage in the pre-registration course and to protect patient safety, you are required to answer all of the following questions. If you answer yes to any of the questions, please provide full details in the space indicated at the end of the form. Please also use this space to provide any other information that may have a bearing on your suitability for the programme for which you are now applying. (Note that you do not need to tell us about parking offences).

Posts entailing contact with patients (e.g. undergoing a placement in a hospital or other healthcare setting as part of the pre-registration course) are exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 art 3 (1)(ii). The University is therefore entitled to ask you to provide information about spent or current convictions, cautions, reprimands or warnings, including those relating to juvenile offences, unless they are “protected” convictions and cautions as provided by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 art 3(2). You do not therefore have to provide information relating to “protected” convictions and cautions when you are completing this form. “Protected” cautions and convictions are defined by Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 art 2A and a brief explanation is provided in the guidance for applicants, annexed to this form.

Please note that any applicant who has been convicted of an offence and/or received cautions/reprimands/warnings within the last 5 years from the date of application will not usually be considered.

1 | Has a court or court martial in the United Kingdom or in any other country, ever convicted you of any offence or are you currently bound over?

Yes

No

If YES, please include details of the nature of the offence, the penalty, sentence or order of the court, and the date and place of the court hearing and/or the order binding you over:

2 | Have you ever received a police caution, reprimand or warning?

Yes

No

If YES, please include details of the caution, reprimand or warning, including the date and reason administered:

3 | Have you been charged with any offence in the United Kingdom or in any other country that has not yet been disposed of (i.e. the criminal proceedings have either not been formally discontinued or have not been completed)?

Yes

No

If YES, please include details of the nature of the offence with which you are charged, date on which you were charged, and details of any on-going proceedings by a prosecuting body:

4 | Are you aware of any current police investigation in the United Kingdom or in any other country following allegations made against you?

Yes

No

If YES, please include details of the nature of the allegations made against you, and if known to you, any action to be taken against you by the police:

5 | Have you ever been dismissed due to misconduct from any employment, office or other position previously held by you?

Yes

No

If YES, please include details of the employment, office or position held, the date that you were dismissed and the nature of allegations of misconduct made against you:

6 | Have you even been disqualified from practising a profession?

Yes

No

If YES, please include details of the nature of the disqualification, limitation or restriction, the date and the name and address of the licensing or regulatory body concerned:

7 | Have you ever been required to practise subject to the specified limitations or conditions following fitness to practise proceedings by a regulatory or licensing body in the United Kingdom or other country?

Yes

No

If YES, please include details of the reason given for the investigation and/or proceedings undertaken, and the date:

8 | Are you currently the subject of any investigation or fitness to practise proceedings by any licensing or regulatory body in the United Kingdom or any other country?

Yes

No

If YES, please include details of the reason given for the investigation and/or proceedings undertaken, the date, details of any limitation or restriction to which you are currently subject, and the name and address of the licensing or regulatory body concerned:

9 | Are you subject to any other prohibition, limitation, or restriction that means we are unable to consider you for the position for which you are applying?

Yes

No

If Yes, please include details of the nature of the prohibition, restriction, or limitation, when and by whom it was made:

10 | Any further information to declare?

If you have answered yes to any of the questions above, please use this space to provide any other information that you believe clarifies what occurred. Where appropriate provide details of the nature of any offence, date(s) of convictions/cautions/reprimands/warnings, length of sentence/amount of fine and a summary of events leading to the offence. Continue on a separate sheet if necessary:

10 | Declaration

Declaration: I consent to the information provided in this declaration form being used by London South Bank University for assessing my application. I confirm that the information that I have provided in the declaration is correct and complete. I understand and accept that if I withhold information or provide false information this may result in my application being rejected, withdrawal of an offer already made or if I have accepted the offer, in my withdrawal from the course.

Name

Date of Birth

Date

Programme/Course Applied for