

Academic Board

Terms of Reference

The Academic Board is responsible for academic standards and the direction and regulation of academic matters.

1. Remit

1.1 The remit of the Academic Board is to:

1.1.1 develop academic strategy and monitor progress against academic key performance indicators

1.1.2 monitor development of academic portfolio

1.1.3 oversee the development of the academic environment

1.1.4 have oversight of academic ethics

1.1.5 approve academic regulations and oversee their enactment, including for:

- admission of students;
- granting and annulling of degrees, qualifications and titles;
- exclusion of students for academic reasons;
- appointment of internal and external examiners;
- assessment and examination of academic performance of students;
- character of curricula;
- quality of courses including validation and accreditation by external bodies; and
- granting distinctions including honorary degrees and academic titles.

2. Committees

The Academic Board may carry out its remit through sub-committees, including Quality and Standards, Student Experience and Research committees or other working groups from time to time. The minutes (or a report) of its sub-committees shall be reported to the Academic Board.

3. Membership

3.1 Membership consists of the following:

Holders of Senior Posts (3)	Provost (Chair) Chief Operating Officer (DVC Education)
Senior Academic Staff and Professors (21)	Deans (x7) or School Executive alternative Two nominated senior academic staff members from each school (x14)
Non-teaching staff (6)	Director of Academic Quality and Enhancement Executive Director of Student Services Nominated member of research professional staff Nominated member of technical staff Chair of the 'Professoriate' Students' Union, President Students' Union, Vice President (Education)

3.2 A quorum consists of 7 members.

3.3 The term of office of nominated members is three years.

3.4 The Academic Board meets three times per year.

3.5 Board governors may attend any meeting of Academic Board or sub-committee to observe their proceedings.

4. Reporting Procedures

4.1 The minutes (or a report) of meetings of the Committee will be circulated to all members of the Board of Governors.

Approved by the Academic Board on 13 November 2019

Approved by the Board of Governors on 21 November 2019