



EST 1892

| A. Course Information | | | |
|---|---|---|----------------------------|
| Final award title(s) | Digital and Technology Solutions Professional (IT Consultant) | | Course Code(s) 5200 |
| Intermediate award title(s) | | | |
| Awarding Institution | London South Bank University | | |
| School | <input type="checkbox"/> ASC <input type="checkbox"/> ACI <input type="checkbox"/> BEA <input type="checkbox"/> BUS <input checked="" type="checkbox"/> ENG <input type="checkbox"/> HSC <input type="checkbox"/> LSS | | |
| Division | | | |
| Delivery site(s) for course(s) | <input checked="" type="checkbox"/> Southwark <input type="checkbox"/> Havering <input type="checkbox"/> Other: please specify | | |
| Mode(s) of delivery | <input type="checkbox"/> Full time <input checked="" type="checkbox"/> Part time ¹ <input type="checkbox"/> Both | | |
| Length of course | Part time: 4..years ¹ | | |
| Approval dates: | Course(s) validated | Aug 2017 | |
| | Course specification last updated and signed off | June 2022 | |
| Professional, Statutory & Regulatory Body accreditation | Skills Funding Agency | | |
| Link to Institute of Apprenticeship (IoA) Standard and Assessment Plan (Apprenticeship only) | | | |
| Reference points: | Internal | LSBU Mission Statement and Strategic Plan; LSBU Core Skills Policy; LSBU Academic Regulations; School of Engineering Strategic Plan | |
| | External | Digital and Technology Solutions Professional Standard; QAA Subject Benchmark Statement for Engineering, Engineering Council, The UK Standard for Professional Engineering; Competence 3rd Edition (UKSPEC3); Framework for Higher Education Qualifications; LSBU | |

¹ Best fit for the apprenticeship degree, 1 day per week at university, blended learning and 4 days at employers.

| | | |
|--|--|--|
| | | Academic Regulations; In accordance with the University's Academic Regulations, the awards are aligned with the Framework for Higher Education Qualifications (FHEQ), thereby setting the expected level of achievement in the course. |
| B. Course Aims, Features and Outcomes | | |
| Distinctive features of course | <p>The Digital Technologies and Solutions Professional degree offers the opportunity to develop the knowledge, skills and behaviours necessary for a successful and productive career in the IT industry.</p> <p>The emphasis is on developing a comprehensive understanding of sophisticated digital technologies and applying knowledge and skills gained studying to real world projects in the work place – work based learning (WBL). The course is an integration of a validated existing BSc IT degree with on-the-job activity.</p> <p>The connectivity between the two dimensions of the course is achieved through the mapping of the IT degree modules to the Digital Professional Apprenticeship standard and work based learning projects. Finally an end point assessment is used to evaluate competencies and assess if the apprentice has met the standard.</p> <p>Employers can work with the university to choose an appropriate work based project and a final synoptic project that empowers the apprentice to new highly productive levels of competency.</p> | |
| Course Aims | <p>The BSc (Hons) Digital Technologies and Solutions Professional degree aims to:</p> <ol style="list-style-type: none"> 1. produce apprentices who are equipped with the core knowledge and skills to design, develop, use and manage computer systems of diverse kinds. 2. facilitate an environment where the study of the analysis, design, implementation and evaluation of computer systems can be transferred to the workplace and practical ends that benefit both the employer and apprentice learner 3. provide a combination of theory, practical skills, knowledge and behaviours suitable for the professional role – not job title - of the computing industry apprentice 4. produce apprentices with the professional and ethical standards required for employment in the industry | |
| Course Outcomes | <p>A. Apprentices will acquire knowledge and understanding of:</p> <ol style="list-style-type: none"> 1. the foundations and contemporary development of theoretical computer science, computer hardware, computer networks, operating systems and application software 2. requirements analysis and the formal specification of computer systems 3. software development using a variety of software engineering techniques, design notations, development environments and programming languages 4. data encoding, storage, management and analysis 5. the fundamental issues related to robustness and security in systems, software and networks 6. social, ethical and legal issues which affect the development and use of information systems | |

Teaching and learning strategy:

There will be a combination of lectures, tutorials and computer laboratory activities to inform, discuss and enable apprentices to assimilate the material.

The delivery will aim to ensure a balance of cognitive tasks involving the demonstration and application of factual knowledge with practical exercises in computer laboratories to reinforce learning through direct experience.

At level 4 independent (non-contact) study hours will be predominantly concerned with assimilation, at level 5 knowledge acquisition will take place as part of analytical study and at level 6 apprentices will be engaging in independent research.

Assessment:

For all modules summative assessment consists of either 100% coursework or a combination of coursework and two-hour closed-book examination.

Apprentices' acquisition of knowledge and understanding will be assessed by coursework tasks requiring the demonstration of such, including assessed practical tasks, report writing, in-class tests and presentations. Wherever possible formative assessment will be used to allow apprentices to gauge their own progress and address weak areas. Examinations will be closed-book and will require apprentices to demonstrate that knowledge and understanding have been achieved.

B. Apprentices will develop their intellectual skills such that they are able to:

1. locate, analyse, evaluate and make effective use of reference material including literature from academic, technical and professional sources
2. comprehend and critically evaluate theoretical arguments in computer science
3. analyse and predict future developments in computing based upon fundamental principles and evolving trends
4. evaluate, modify and synthesise approaches to software development and systems design
5. collaborate effectively and professionally with technical and non-technical colleagues
6. analyse practical problems and propose appropriate and feasible technical solutions

Teaching and learning strategy:

There will be a combination of lectures, tutorials and computer laboratory activities to analyse, explore and critically evaluate the material in order to develop apprentices' intellectual abilities around it.

The delivery will aim to ensure a balance of cognitive tasks involving problem-solving, analysis and critique with practical exercises in computer laboratories to reinforce learning through direct experience.

At level 5 independent (non-contact) study hours will be predominantly concerned with analysis of material, while by level 6 apprentices will be engaging in critical evaluation.

Assessment:

For all modules summative assessment consists of either 100% coursework or a combination of coursework and two-hour closed-book examination.

Apprentices' intellectual skills will be assessed by coursework tasks requiring the demonstration of such, including assessed practical tasks, analytical and evaluative report writing, and problem-solving in in-class tests. Wherever possible formative assessment will be used to allow apprentices to gauge their own progress, understand what is expected of them and address weak areas. Examinations will require apprentices to demonstrate problem-solving, analysis and critical evaluation.

C. Apprentices will acquire and develop practical skills such that they are able to:

1. design, develop, test and document software representative of contemporary programming practices and using professional development tools and techniques
2. analyse and specify requirements for the implementation of a range of computing and information systems
3. effectively use formal notations and graphical and numerical representations for data, processes and other relevant concepts
4. analyse systems for potential security weaknesses and propose mitigating measures that could be taken
5. comprehend the fundamental principles underpinning computer systems and use them to estimate limitations they impose and potential future advancements they might allow
6. acquire new technical competencies and skills by applying theoretical principles to future developments in technology

Teaching and learning strategy:

There will be a combination of lectures, tutorials and computer laboratory activities to contextualise course material within practical applications and utilising real-world examples wherever possible.

The delivery will aim to ensure a balance of cognitive tasks concerning the practical applications, limitations and possibilities of the material covered with practical exercises in computer laboratories to demonstrate these concepts and allow apprentices to develop practical skills.

At level 6 apprentices will undertake an independently managed project which will involve making use of practical (and other) skills acquired during the course. Apprentices taking the sandwich course will acquire practical skills and experience in their internship.

| | |
|---------------------------------------|---|
| | <p>Assessment:</p> <p>For all modules summative assessment consists of either 100% coursework or a combination of coursework and two-hour closed-book examination.</p> <p>Apprentices' practical skills will be assessed by coursework tasks requiring the demonstration of such, including assessed practical tasks, the identification of practical techniques described in reports, and the successful application of skills in the development of their final year project. Wherever possible, but particularly during laboratory activities, formative assessment will be used to allow apprentices to gauge their own progress and identify areas requiring more practice. Examinations will require apprentices to demonstrate familiarity with and capability of practical skills.</p> <p>D. Apprentices will acquire and develop transferable skills such that they are able to:</p> <ol style="list-style-type: none"> 1. communicate effectively verbally and in writing 2. work effectively in teams 3. manage time and personal resources effectively 4. sustain self-directed learning to maintain continuing professional development <p>Teaching and learning strategy:</p> <p>Modules exist to support the development of study and communication skills, to develop effective team-working and to develop self-management skills. In addition, classroom activities in many other modules will be used to foster these abilities.</p> <p>Assessment:</p> <p>Modes of assessment used to gauge and develop transferable skills include essays and research reports, project records and documentation, presentations, posters, log books, websites, blogs, assessed group work and interactions on collaborative websites and social media. Formative assessment of transferable skills will be incorporated into all modules for which it is practical, and selected modules will include summative assessment as well.</p> |
| C. Entry Requirements | |
| Pre-requisites for this course | <p>In order to be considered for entry to the course(s) applicants will be required to have the following qualifications:</p> <p>112 UCAS points:</p> <ul style="list-style-type: none"> • A Level BCC or; • BTEC National Diploma DMM or; • Access to HE qualifications with 9 Distinctions and 36 Merits or; • Equivalent level 3 qualifications worth 112 UCAS points |

- Applicants must hold 5 GCSEs A-C including Maths and English or equivalent (reformed GCSEs grade 4 or above).

Students will be registered on a recognised apprenticeship contract with an employer.

We welcome qualifications from around the world. English language qualifications for international apprenticeships: IELTS score of 6.0, TOFEL-550 (print-based), TOFEL-80 (internet-based), Cambridge Proficiency or Advanced Grade C.

(See http://www.lsbu.ac.uk/_data/assets/pdf_file/0019/9280/english-language-qualifications-general.pdf for full details of LSBU’s English language requirements)

Co-requisites for this course

Qualifications required for this course

See above.

D. Additional Information

Course structure(s)

The course has six pathways with prescribed specialism modules. There are no optional modules other than through pathway choice. This was in line with market research which indicated employers were not keen on optionality at a level such as module delivery.

Table 1 shows the program delivery by module.

| Level | BSc (Hons) Digital and Technology Solutions Professional | | | | | |
|-------|--|--------------------------------------|-------------------------------|---|----------------------|---------------------------------------|
| 4 | Professional Practice | Fundamentals of Software Development | Requirements Analysis and UCD | Discrete Mathematics | Software Development | Fundamentals of Computer Science |
| 5 | Big Data and Database Systems | Web Technologies | Analysis and Design | Professional Review and Future Planning | Information Systems | System Administration and Maintenance |
| 6 | ICT Project Management in Practice | Smart Internet Technologies | Systems and Cybersecurity | e-Portfolio | Synoptic Project | |

All Modules are 20 credits each except the e-Portfolio and Synoptic project which are 30 credits each.

 Work Based Learning related

Table 1 Apprenticeship Programme

The next section shows the four year plan of modules for the IT Analyst pathway.

IT Consultant

In the year one and three there are 100 credits per year over one or one and a half days (a blended approach for the latter) depending on timetabling constraints. In the years two and four there are 80 credits per year timetabled over one day.

Year 1 (100 credits)

| <i>Semester 1</i> | <i>Semester 2</i> |
|--------------------------------------|-------------------------------|
| Discrete Mathematics | Professional Practice |
| Fundamentals of Software Development | Software Development |
| | Requirements Analysis and UCD |
| Gateway Preparation (0 Credit) | |

Year 2 (100 credits)

| <i>Semester 1</i> | <i>Semester 2</i> |
|----------------------------------|---|
| Fundamentals of Computer Science | Professional Review and Future Planning |
| Web Technologies | Big Data and Database Systems |
| Analysis and Design | |
| Gateway Preparation (0 Credit) | |

Year 3 (80 credits)

| <i>Semester 1</i> | <i>Semester 2</i> |
|--------------------------------|---------------------------------------|
| Information Systems | Smart Internet Technologies |
| | System Administration and Maintenance |
| | Systems and Cyber Security |
| Gateway Preparation (0 Credit) | |

Year 4 (80 credits)

| <i>Semester 1</i> | <i>Semester 2</i> |
|------------------------------------|-------------------|
| ICT Project Management in Practice | |
| Synoptic Project and e-Portfolio | |

The modules are delivered as part of the BSc (Hons) Information Technology framework except for the Professional Review and Future Planning module and the synoptic project module. These two are specific to the apprenticeship degree.

Gateway Preparation Module

The Gateway is the entry point to End-Point Assessment (EPA). It is the point at which the apprentice has completed their learning, met the requirements of the standard, 20% off-the-job (OJT) training, and that they, alongside their employer and LSBU agree that they are ready to enter their EPA.

The Gateway Preparation module is a pass/fail, zero credit module designed to support apprentices to identify and work towards meeting the Gateway criteria from an early stage in their apprenticeship, particularly those that sit outside of an academic qualification. The module will be completed each year throughout the duration of the apprenticeship up to passing the Gateway. A minimum record of 8% of OJT, contributing towards the final total of the 20%, is required to pass the module in each year.

| E. Course Modules | | | | |
|--------------------------|---|--------------|-----------------|---------------------|
| Module Code | Module Title | Level | Semester | Credit value |
| CSI-4-PPR | Professional Practice | 4 | 2 | 20 |
| CSI-4-DMA | Discrete Mathematics | 4 | 1 | 20 |
| CSI-4-FCS | Fundamentals of Computer Science | 4 | 1 | 20 |
| CSI -4-RAU | Requirements Analysis and UCD | 4 | 2 | 20 |
| CSI -4-FSD | Fundamentals of Software Development | 4 | 1 | 20 |
| CSI -4-SOD | Software Development | 4 | 2 | 20 |
| CSI -5-DDD | Big data and Database Systems | 5 | 2 | 20 |
| CSI -5-WET | Web Technologies | 5 | 1 | 20 |
| CSI -5-AAD | Analysis and Design | 5 | 1 | 20 |
| CSI-5-PRF | Professional Review and Future Planning | 5 | 2 | 20 |
| CSI_5_ISA | System Administration and Maintenance | 5 | 2 | 20 |
| CSI_5_ISM | Information Systems | 5 | 1 | 20 |
| CSI_6_ICT | ICT Project Management in Practice | 6 | 2 | 20 |
| CSI_6_SIT | Smart Internet Technologies | 6 | 2 | 20 |
| CSI -6-SCS | Systems and Cyber Security | 6 | 1 | 20 |
| CSI-6-SPE | Synoptic Project and e-Portfolio | 6 | 1, 2 | 60 |
| CSI_4_GW1 | Gateway Preparation | 4 | B | 0 |
| CSI_5_GW2 | Gateway Preparation | 5 | B | 0 |
| CSI_6_GW3 | Gateway Preparation | 6 | B | 0 |

List of Appendices

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Appendix A: Digital Technologies and Solutions apprenticeship standard

Appendix B: Curriculum Map

Appendix C: Personal Development Planning

Appendix D: Mappings of outcomes from the Digital Technologies and Solutions

Professional Apprenticeship standard to modules

Appendix B: Curriculum Maps (BSc IT modules)

The numbered column headings under each category refer to the numbered learning outcomes in that category as they appear in the specification.

| | Module\Outcome | cr | Knowledge | | | | | Intellectual | | | | | Practical | | | | | Transferable | | | | | | |
|----|---|----|-----------|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----------|-----|-----|-----|-----|--------------|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2 | 3 | 4 | 5 | IT | 1 | 2 | 3 | 4 | 5 | IT | 1 | 2 | 3 | 4 | 5 | IT | 1 | 2 | 3 | 4 |
| L4 | Professional Practice | 20 | t | ta | ta | ta | t | | ta | ta | t | t | t | | | | | | | | ta | ta | ta | t |
| L4 | Discrete Mathematics | 20 | ta | ta | | ta | ta | | ta | t | t | | | | ta | | t | | ta | | | ta | | |
| L4 | Fundamentals of Computer Science | 20 | ta | ta | ta | | ta | | ta | ta | | | | | ta | | ta | | | | | | | |
| L4 | Requirements Analysis and UCD | 20 | ta | ta | ta | t | ta | | ta | t | | t | ta | | ta | | ta | | ta | | ta | ta | ta | |
| L4 | Fundamentals of Software Development | 20 | t | ta | ta | t | | | ta | | | | | | ta | ta | ta | | | | | ta | | |
| L4 | Software Development | 20 | ta | ta | t | t | | | ta | | ta | | | | ta | ta | ta | | | | ta | ta | | |
| L5 | Big data and Database Systems | 20 | | | tda | tda | tda | tda | | tda | | tda | ta | | tda | | ta | ta | | ta | tda | da | da | |
| L5 | Web Technologies | 20 | | tda | da | da | tda | ta | da | | | tda | | ta | da | | tda | | tda | ta | da | da | da | |
| L5 | Analysis and Design | 20 | tda | tda | t | t | tda | | tda | tda | | ta | ta | | tda | | ta | ta | tda | | da | d | | |
| L5 | Information Systems | 20 | | ta | tda | tda | tda | | tda | tda | | tda | tda | | tda | ta | ta | ta | tda | | tda | tda | tda | |
| L5 | System Administration and Maintenance | 20 | | | td | tda | da | | da | da | | | tda | | | tda | | | d | | da | da | tda | |
| L5 | Professional Review and Future Planning | 20 | tda | tda | tda | tda | tda | tda | d | da | tda | tda | tda | tda | tda | tda | | tda | tda | da | d | d | d | tda |
| L6 | Smart Internet Technologies | 20 | tda | d | d | tda | tda | d | tda | d | tda | | tda | tda | tda | tda | tda | tda | tda | tda | d | d | | |
| L6 | ICT Project Management in Practice | 20 | | tda | tda | tda | | tda | | tda | tda | | tda | tda | | | | ta | tda | tda | tda | da | da | tda |
| L6 | Systems and Cyber Security | 20 | | tda | tda | tda | tda | | tda | tda | tda | tda | tda | | | | | | tda | | da | da | da | tda |
| L6 | Synoptic Project and e-Portfolio | 60 | d | da | d | d | | | d | | | d | | tda | td | td | td | | | | td | d | | d |

Key: t = taught d = developed a = assessed

Apprenticeship modules are not mapped to the curriculum here.

Appendix C: Personal Development Planning

Personal Development Planning

A variety of terms are used in higher education to describe a process undertaken by individuals to gather evidence on, record and review their own learning and achievement, and identify ways in which they might improve themselves academically and more broadly. The term Personal Development Planning (PDP) is proposed to describe a structured process undertaken by an individual to reflect upon their own learning, performance and/or achievement and to plan for their personal educational and career development. The following table shows where PDP is being used within the framework.

| Approach to PDP | Level 4 | Level 5 | Level 6 |
|---|---|---|--|
| 1 Supporting the development and recognition of skills through the personal tutor system. | One Level 4 module tutors also acts as personal tutor | Personal tutors continue to support apprentice's planning and development of records of achievement | Pathway/project supervisor take over personal tutoring role. |
| 2 Supporting the development and recognition of skills in academic modules. | All modules plus Integrative Assignment, WBL | All modules | |
| 3 Supporting the development and recognition of skills through purpose designed modules/units. | Business & Professional Issues | Professional Review and Future Planning | IS Project Management |
| 4 Supporting the development and recognition of skills through research projects. | WBL | Professional Review and Future Planning, WBL | Synoptic Project and WBL |
| 5 Supporting the development and recognition of career management skills. | Business & Professional Issues, WBL | WBL | IS Project Management, WBL |
| 6 Supporting the development and recognition of career management skills through work experience. | WBL | WBL | WBL |
| 7 Supporting the development of skills by recognising that they can be developed through extra curricula activities. | extra-curricula and capstone events | extra-curricula and capstone events | extra-curricula and capstone events |
| 8 Supporting the development of the skills and attitudes as a basis for continuing professional development. | Business & Professional Issues | Professional Review and Future Planning | IS Project Management |
| 9 Other approaches to personal development planning. | e-Portfolio | e-Portfolio, Professional Review and Future Planning | e-Portfolio |
| 10 The means by which self-reflection, evaluation and planned development is supported e.g electronic or paper-based learning log or diary. | e-Portfolio | e-Portfolio, Professional Review and Future Planning | e-Portfolio |

Apprentices will be allocated a personal tutor for both campus related experience and on the job liaison support.