

## BOOKING FORM

### Intersecting Family Lives, Locales and Labours

Families and Relationships Study Group Day Conference

Friday 3<sup>rd</sup> February 2012

Cost - £50 non-BSA members, £35 BSA members

To book a place, please complete the form below and return with your payment to:

Enterprise Support Unit, RBDO,  
London South Bank University  
103 Borough Road  
London SE1 0AA

Tel.: 020 7815 6944  
Fax: 020 7815 6966  
Website: [www.lsbu.ac.uk/enterprise](http://www.lsbu.ac.uk/enterprise)  
Email: [info.esu@lsbu.ac.uk](mailto:info.esu@lsbu.ac.uk)

Mr/Ms/Mrs/Dr/Prof/Other:	
Name:	
Job title:	
Organisation:	
Address:	
	Post code:
Contact details:	Tel:
	Email:
Do you have any special dietary needs?	
Do you have any special requirements in terms of access or on-site facilities?	

#### Payment method

<ul style="list-style-type: none"> <li>• Please invoice me for £_____</li> <li><input type="checkbox"/> I attach an official Purchase Order</li> <li><input type="checkbox"/> I attach an official request to be invoiced on my organisation's headed paper</li> </ul> <p><b>Invoices will be issued on receipt of one of the above attachments</b></p> <ul style="list-style-type: none"> <li>• I attach a cheque payable to "London South Bank University" to the value of £_____</li> <li>• Please charge my Credit Card for £_____</li> </ul> <p>Type: VISA/MASTERCARD/MAESTRO      Expiry Date: _____</p> <p>Issue No.: _____</p> <p>Card No.: _____</p> <p>Name on Card: _____</p> <p>Address (if different from above)</p> <p>_____</p> <p>_____ Post Code: _____</p> <p>Signature: _____</p>
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I confirm that I have read and understood the Booking Terms and Conditions overleaf:

Please tick this box:

**Booking Terms and Conditions:** (London South Bank University is also known as LSBU)

- Telephone Bookings must be confirmed in writing
- Payment terms are 30 days net
- Bookings must be accompanied by full payment
- Cancellations must be received in writing 2 weeks prior to the event otherwise full payment will be required
- In the event of the conference being cancelled, delegates will be notified one week prior to the advertised date of the event
- LSBU does not accept responsibility for the views and opinions expressed by individual speakers
- LSBU reserves the right to alter the programme or speakers without prior notice
- LSBU shall in no event be under any liability in respect of any loss or damage whether direct, consequential or otherwise arising from any delay in providing the conference or in any change of venue

Data Protection Act 1998 – Personal data collected on this form will be used by the University for the purpose of course administration and your name and job title and organisation may be disclosed to other course attendees. This information may also be used to send you information on future events organised by the University that may be of interest to you. If you do not wish to receive such further information, please tick this box:

**Directions**

LSBU's campus is conveniently located in the centre of London, only a 10-15 minute walk from both Waterloo and London Bridge Stations. Elephant & Castle tube-station, a 2 minute walk, is serviced by both the Bakerloo and Northern Lines. There is a range of buses through Elephant and Castle. We will send out full directions and a map closer to the time of the event.