

**Research Committee**

**Terms of Reference**

The purpose of the committee is to oversee and guide activity contributing to our strategic goal of Real World Impact.

**1. Remit**

1.1 The remit of the Committee is to oversee the research environment including:

- 1.1.1 repository of research publications and publication reports
- 1.1.2 research environment, progression, completions and oversight of appeals for PhDs
- 1.1.3 Professoriate, Units of Assessment and research centres
- 1.1.4 monitoring research grants and awards
- 1.1.5 research related responses to EU, RCUK and HEFCE
- 1.1.6 post graduate research student satisfaction
- 1.1.7 annual research impact statements
- 1.1.8 appointment of external examiners for annual Unit of Assessment review, Annual University Research Audit review, and REF 2020 preparation

**2. Membership**

2.1 Membership consists of:

- Dean (Chair) - position to rotate annually
- Dean (Vice – Chair)
- School Directors of Research and Enterprise (x7, per school)
- Associate Director of Research (or alternate)
- Nominated representative of PGR students (x2)
- Nominated representative of Academic Related Resources
- Nominated representative of Professoriate (x2)
- Nominated representative of Post-Docs (x2)

2.2 The term of office of nominated members is three years.

2.3 A quorum consists of 5 members.

2.4 The committee meets three times per year.

### **3. Reporting Procedures**

3.1 The minutes (or a report) of meetings of the Committee will be circulated to the Academic Board.

*Approved by the Academic Board on 8 July 2015*

*Amendments to 1.1.8 and 2.1 approved by Academic Board on 2 November 2016*

*Amendments to 2.1 approved by the Academic Board on 19 June 2019*