

If your course lasts more than six months then it is likely that you will need to apply for a Tier 4 (General) student visa in order to come to the UK to study. In order to apply for a Tier 4 (General) visa you must have an unconditional offer on a full-time course at London South Bank University.

Where can I apply?

You must apply from your home country or place of ordinary residence.

When can I apply?

If you are applying to come to the UK for a new course you can apply up to 3 months before your course starts.

If you are applying to come to the UK to continue or complete a course you have already started you can apply up to 3 months before your current visa expires.

What will I need?

✈️ The **Home Office has a Tier 4 Policy Guidance**. It is important that you read this.

✈️ **A completed online application form: www.gov.uk/apply-uk-visa**
(If you are a national of North Korea you will need to complete a paper-based form)

✈️ **Current application fee** in local currency: approximately £335

✈️ **Your current passport (and visa if applicable)** and any previous passports and visas used to travel to the UK

✈️ **One passport-sized photo** that meets the **Home Office photo guidance**

✈️ **A Confirmation of Acceptance for Studies (CAS)**

This is a virtual document which contains information about you and your course of study. It is provided by the University and is mandatory requirement in order to make a Tier 4 General visa application. Each number is valid for one visa application. Please see our website for more information about **how to request a CAS**

✈️ **Evidence of your money**

You will need to show that you can pay any remaining tuition fees for the first year of your course and a fixed amount of money for your living costs. It is very important that you can show the correct amounts and the correct documentation in order to secure a Tier 4 General visa.

Please see our guidance '**Your finances**' for further information.

✈️ **Your qualifications**

You must include any previous academic qualifications used to obtain your offer to study at the University if these are listed on your CAS. You must include the original documents (not copies).

Any documents that are not in English must be officially translated. The translations must include:

- Details of the translator/translations company's credentials and
- Confirmation that it is an accurate translation of the original document and
- The translator/translations company's contact details.

✈️ **Immigration Health Surcharge (IHS) reference number**

If you make a visa application to enter or remain in the UK for a period of more than 6 months, you will now be required to pay an immigration health surcharge to the National Health Service (NHS):

www.gov.uk/healthcare-immigration-application

Updated: May 2017

The amount you are required to pay will be automatically calculated. If you are not required to make a payment you still need to follow the steps in order to receive an IHS reference number. Please see our guidance '[Immigration Health Surcharge](#)' for further information.

✈ Medical certificate confirming you have undergone screening for tuberculosis

You will need to have a TB test if you are coming to the UK for more than 6 months and are resident in any of the countries listed on their website. Your test must be from a clinic approved by the Home Office. To see whether this applies to you and to find a list of approved clinics please see the Home Office website: www.gov.uk/tb-test-visa

✈ Academic Technology Approval Scheme (ATAS) clearance certificate

The **Academic Technology Approval Scheme (ATAS)** is designed to check and approve students who will undertake postgraduate studies and research in certain science and technology subjects. You will need to apply for an Academic Technology Approval Scheme (ATAS) certificate if you will study one of the listed courses. You will need to submit your ATAS certificate to support your visa application. Please see our guidance '[Academic Technology Approval Scheme \(ATAS\)](#)' for more details

✈ Police registration certificate

If you have been in the UK before and were required to register with the Police, you will be required to submit your certificate with your application. Please see our guidance '[Registering with the Police](#)' for further details.

Applying

✈ You will need to apply online: www.gov.uk/apply-uk-visa

✈ If your application is successful you will receive a visa granting you entry into the UK valid for 30 days. You will then be required to collect a Biometric Residence Permit (BRP) when you arrive in the UK that details your full immigration permission. If you would like your BRP to be delivered to LSBU where you can collect it, you must specify this on your application in the 'BRP Collection' section of the form. In the 'Alternative Location' field, enter the code: **2HE527** and LSBU's address should appear as the assigned collection location. If you do not specify that you want to collect it from LSBU, you will be responsible for collecting it from a specified Post Office. You should receive details of where and by when you need to collect this when you are informed of the outcome of your application. See our '[Biometric Residence Permit](#)' guidance for further information.

✈ You will need to submit biometric information (fingerprints and photo) at a visa application centre

✈ It is likely you will need to attend at least one credibility interview. Carefully read the information you receive when you are issued your CAS.

How long will it take?

You can check visa processing times on the Home Office website: www.gov.uk/visa-processing-times

Any questions?

✈ Contact the Immigration and International Student Advice team: international.advice@lsbu.ac.uk

✈ Home Office: www.gov.uk/tier-4-general-visa

✈ UKCISA: www.ukcisa.org.uk