

INBOUND STUDENT APPLICATION FORM

When completing the form, please ensure you write clearly. The form should be completed using Black Ink and you should write in Block Capitals. Alternatively you may type the information.

SECTION 1 - STUDENT'S PERSONAL INFORMATION

Surname

First name

Gender

Male Female

Date of Birth

Nationality

Place of Birth

Current Address

Permanent Address (if different)

Current Address is valid until

Telephone

Email

**Do you require a Tier 4 Sponsor
visa to study in the UK?**

Disability/Special Needs

Yes

No

SECTION 2 - SUBJECT AREA (SELECT ONE ONLY)

Arts & Media

Urban Environment and
Leisure Studies

Mechanical Engineering/
Engineering and Design

Culture, writing and
performance

Built Environment

Chemical Engineering

Law

Architecture

Electrical Engineering

Psychology

Business

Social Science

Informatics/Computing

SECTION 3 – SENDING INSTITUTION

Name of Institution

Erasmus Coordinator

Erasmus Coordinator's Telephone

Erasmus Coordinator's Email

Address

Name of current programme

Current year of study

Year 1

Year 2

Year 3

Proposed Duration

Academic Year

Semester 1

Semester 2

Year

SECTION 4 – LANGUAGE COMPETENCY

Please give details of any formal English language qualifications, e.g. IELTS, TOEFL, TOEIC etc. test taken, date and score obtained:

SECTION 5 – ACCOMMODATION

If you require accommodation in one of our halls of residence please tick this box

SECTION 6 - PERSONAL STATEMENT/WORK EXPERIENCE/ ADDITIONAL INFORMATION

SECTION 7 – CRIMINAL RECORD

Do you have a criminal record? Yes No

CRIMINAL CONVICTIONS: The University has a duty of care towards its students and staff. You are therefore required to declare whether or not you have been convicted of any criminal offences, other than minor motoring offences (three penalty points or less) and offences considered as “spent” under the Rehabilitation of Offenders Act 1974. If you tick ‘yes’ we will request further information about your conviction. Declaring a criminal conviction will not automatically affect your admission to the University. If you receive a conviction after applying and before commencing your course, you must inform the University Admissions team immediately. Please note that health programmes are exempt from the Rehabilitation of Offenders Act. This means you must declare any convictions even if they are ‘spent’. A Criminal Records check will be carried out on all successful applicants to these courses. The information supplied will be treated in strict confidence.

SECTION 8 – FEES

I am a participant in the Erasmus Programme from a partner institution and will not be required to pay any tuition fees to London South Bank University – please ask the coordinator at your home institution to complete the section below to confirm. If you are completing this application as a paper copy, please obtain signature and university seal/ stamp from your coordinator; if completing electronically, please ask your coordinator to e-mail on your behalf instead.

TO BE COMPLETED BY COORDINATOR AT HOME INSTITUTION:

I confirm that the student named above has been selected to study at LSBU for the duration stated as a Erasmus exchange student, within the terms of the agreement between the sending institution and LSBU:

Name and Title

Signed on behalf of institution

Institutional Seal / Stamp

SECTION 9 – CHECKLIST

Have you included:

Passport

Completed all sections?

Transcripts (in English)

Now sign the declaration below

English Language Certificate

SECTION 10 – DECLARATION

I authorise London South Bank University to inform my home University of my academic performance. I confirm that the information given in this form is correct and complete and that I have attached all necessary documents in addition to this form.

Signed

Date

LSBU OFFICE USE

School Approval – EU Coordinator

Confirmed host institution

Signed

Date