

**Minutes of the meeting of the Finance, Planning and Resources Committee  
held at 4.00 pm on Tuesday, 27 September 2016  
Boardroom - Technopark, SE1 6LN**

**Present**

Andrew Owen  
Temi Ahmadu  
Jerry Cope  
Michael Cutbill  
Neil Gorman

**Apologies**

Mandy Eddolls  
Ian Mehrtens  
David Phoenix  
Mee Ling Ng  
Jenny Owen  
David Phoenix

**In attendance**

Pat Bailey  
Megan Evans  
Richard Flatman  
James Stevenson

**1. Welcome and apologies**

The Chair welcomed members to the meeting. Apologies were received from Mandy Eddolls, Ian Mehrtens, Mee Ling Ng, David Phoenix and Jenny Owen.

**2. Declarations of interest**

There were no declarations of interest noted.

**3. Minutes from the last meeting**

The minutes of the last meeting were approved and the proposed redactions were noted.

**4. Matters arising**

The committee noted the matters arising. The Chief Financial Officer reported on the pensions assumptions. [REDACTED]

[REDACTED]

**5. Management Accounts to 31 July 2016**

The Chief Financial Officer presented the management accounts for the year to 31 July 2016, reporting a £3.3m surplus. The committee noted that the external audit taking place and the final statutory accounts would be presented at the next meeting.

**6. Key performance indicators - strategic enablers**

The committee discussed the key performance indicators and requested a report on the utilisation of teaching space at the next meeting.

**7. Student Recruitment Update**

The committee discussed student recruitment for the new academic year 2016/17 in detail. [REDACTED]

[REDACTED]

The committee also discussed re-enrolment of existing students, which would be clearer at the next meeting. The Chair requested an analysis of progression at the next meeting.

[REDACTED]

**8. Treasury Management report**

The treasury management report was noted.

**9. Strategic HR report**

The strategic HR report was noted. The Deputy Vice-Chancellor reported that Unison had decided not to pursue industrial action, due to low turnout in the ballot.

The committee noted that the Executive agreed to UCEA's recommendation of a 1.1% pay rise and is due for implementation in October.

**10. Chief Operating Officer's report**

The report was taken as read. The committee welcomed the proposed recruitment of a senior marketing post.

**11. Membership and Terms of Reference**

The committee noted the paper. No changes to the membership or terms of reference were recommended.

**12. Committee business plan**

The committee business plan was noted.

**13. Any Other Business**

There was no other business reported. The Chair closed the meeting.

**Confirmed as a true record**

..... (Chair)