

Minutes of a Meeting of the Board of Governors  
held at 4pm on Wednesday, 21 October 2015  
in room 1B27, Technopark, London Road, London SE1

**Present**

Jerry Cope	Chair
Andrew Owen	Vice Chair
Prof David Phoenix	Vice Chancellor and Chief Executive
Steve Balmont	
Douglas Denham St Pinnock	
Neil Gorman	
Carol Hui	
Hilary McCallion	
Kevin McGrath	
Mee Ling Ng	
Abdi Osman	SU President
Jenny Owen	<i>(from minute 10)</i>
Tony Roberts	
Andrea Smith	Chair of Student Council
James Smith	

**Apologies**

Shachi Blakemore

**In attendance**

Prof Pat Bailey	Deputy Vice Chancellor
Mandy Eddolls	Executive Director of Organisational Development and HR <i>(for minute 22)</i>
Richard Flatman	Chief Financial Officer
Ian Mehrtens	Chief Operating Officer <i>(for minutes 17-19)</i>
James Stevenson	University Secretary and Clerk to the Board of Governors
Michael Broadway	Governance Manager

**Welcome**

1. The Chair welcomed Jenny Owen, Tony Roberts (as staff governors subject to appointment by the Board – minute 3 below refers) and Andrea Smith (as a student governor) to their first Board meeting. Apologies had been received from Shachi Blakemore.

2. The Chair reported that student graduation ceremonies had taken place over the past three weeks. The Board offered its congratulations to graduating students and thanked the organisers for a series of excellent events.

#### **Appointment of Staff Governors**

3. The Board approved the recommendation from the Academic Board to appoint Jenny Owen and Tony Roberts as Staff Governors with immediate effect for a term of three academic years.

#### **Declaration of Interests**

4. No interests were declared in relation to any item on the agenda.

#### **Minutes of the previous meeting**

5. The Board approved the minutes of the meeting of 9 July 2015 (paper **BG.36(15)**) and their publication with the proposed redactions.

#### **Matters Arising**

6. The Board noted that an update on further education had been provided in the Vice Chancellor's report (paper BG.37(15)). [REDACTED]

#### **Vice Chancellor's Report**

7. The Board discussed the Vice Chancellor's report (paper **BG.37(15)**), which reviewed progress against the three outcomes in the corporate strategy: student success; real world impact; and access to opportunity.

8. The Board noted student recruitment for 2015/16. [REDACTED]

9. Recruitment of international students had also been challenging.

*Jenny Owen joined the meeting*

10. The Board discussed access routes to the University. [REDACTED]
11. The Board noted the overall good results of the National Student Survey results but there were still areas of weakness. The Board requested a presentation for its Board meeting on 26 November 2015 to address those areas of potential improvement.  
*Secretary's note: this presentation has been superseded by the publication of the green paper and will come to a future meeting.*
12. The Board noted the key performance indicators.

### **Chief Financial Officer's Report**

13. The Board discussed in detail the Chief Financial Officer's report (paper **BG.38(15)**). With the external audit substantially complete, the expected outturn for the 2014/15 financial year was a surplus of £1.2m against a budget target of £1m.
14. [REDACTED]

### **Risk – annual detailed review**

15. The Board discussed in detail the corporate risk register (paper **BG.39(15)**). The Board noted that the risk register is reviewed by the Audit Committee at each meeting.
16. The Board noted the risk and actions on student recruitment. The Executive would review the impact of the impending Higher Education Green Paper on the University. The Board requested that the medium term effects of recruitment and the implications of the Green Paper are discussed at the Board strategy day of 21 April 2016.
17. The Board welcomed the report on risk and noted that it was also discussed at the Operations Group meeting, by senior managers from all areas of LSBU.

[REDACTED]

*Ian Mehrtens entered the meeting*

18. [REDACTED]

### **Security Services contract**

19. The Board noted the proposal to award a new three-year contract to Vision Security Group (VSG) following a compliant tender process under the LUPC Framework for Cleaning and Security (paper **BG.40(15)**). [REDACTED]

[REDACTED] he London Living Wage would be paid to VSG's staff.

20. The Board approved the award of the contract.

*Ian Mehrtens left the meeting*

### **Report on decisions of committees**

21. The Board noted the report on decisions of committees (paper **BG.41(15)**).

### **Health and safety future reporting**

*Mandy Eddolls joined the meeting*

22. The Board noted the proposed reporting of health and safety to the Board (paper **BG.42(15)**). The Board welcomed the report on contractor management and emphasised LSBU's moral duty as well as LSBU's legal duty for the health and safety of contractors.

*Mandy Eddolls left the meeting*

### **Board strategy day report**

23. The Board noted the report from the Board strategy day and the joint session with the Academic Board of 1 October 2015 (paper **BG.43(15)**).

**Annual declarations of interest**

24. The Board authorised the declared interests of its members (paper **BG.44(15)**), under section 175 of the Companies Act 2006.

**Date of next meeting**

25. The next Board meeting will be at 4pm on 26 November 2015 preceded by a presentation on the National Student Survey results for 2015.

The Chair closed the meeting.

**Confirmed as a true record:**

..... (Chair)